

RECORD OF PROCEEDINGS

Minutes of Meeting

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session at 8:00 a.m. at the Fire Station, 9500 Johnstown Road, New Albany, OH 43054.

Ms. Mollard called the meeting to order. Ms. Mollard led the Trustees in the Pledge of Allegiance to the flag.

Roll Call: Members Present: Kerri Mollard, Jill Beckett-Hill, and Hans Schell. Others present: Fiscal Officer Bud Zappitelli, Township Administrator Ben Collins, Chief Connor, Assistant Chief Ecleberry, Maintenance Supervisor Bob Pharris, and Finance Officer Courtney Rogers. Visitors present: Mike Durik.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Ms. Beckett-Hill requested an executive session for personnel and employment. Mr. Collins added Resolution A3 for the Ohio-250 Commemoration.

PAYMENT OF THE BILLS

Ms. Mollard made a motion to pay the pending warrants in the amount of \$525,132.96. Mr. Schell seconded the motion. Vote: All Aye. (Resolution 26012101)

APPROVAL OF MINUTES

Ms. Mollard made a motion to approve the January 7, 2026 Board of Trustees Special Meeting minutes. Ms. Beckett-Hill seconded the motion. Vote: All Aye. (Resolution 260012102)

NEW ALBANY CITY COUNCIL LIAISON-MIKE DURIK

Mr. Durik reported that the New Albany City Council had two separate meetings last night. The first meeting was a special meeting to review three candidates for an open position on the Planning Commission. At the end of the meeting, Taru Saigal was appointed to the position.

In the regular meeting, a representative from the State Auditor's office presented an award for outstanding audit performance. The Finance Department ranks in the top 4% of the state. Council also had a presentation from MGT, a firm that will be handling the search for a new city manager. The plan is to hire a new city manager and transition them into the role by the end of the year. Mr. Stefanov will be available during the transition. Adrienne Joly was appointed as Deputy City Manager.

City Council received a report from the architectural committee. In reviewing the plans of the church on State Route 62 and Harlem Road, it was noticed that the church did not do the buffering and screening they were supposed to do when it was built several years ago. It is an issue now because neighbors are concerned about the increased traffic that is anticipated with the relocation of the food pantry to the church. However, where the buffering would need to go, there is an AEP right-of-way.

There was a first reading for the annexation of 106 acres from Jersey Township, north of 161 and west of Mink Road.

ADMINISTRATOR

Mr. Collins reported that the New Albany City Manager reached out to share that the city has been working with the Beech Road corridor on some of the lighting and noise complaints. The residents on Babbitt Road report that there has been some improvement on the lighting, and some traffic is trying to route to Beech Road instead of traveling on Babbit Road. However, there is still a lot of frustration.

Mr. Collins and Ms. Reife have been working on the pool vendor RFQ. Staff were not super happy with the provider for vending services last year. Ms. Reife reached out to Pepsi, and they offered some incentives paired with sales targets. Staff will meet with the concession operator to see if the sales targets are reasonable.

Mr. Collins met with an HR Consultant about providing support for human resources issues. He thought it was a good conversation and that she has public sector experience that would be helpful for the township. The consultant provided a proposal for engaging her services.

Ms. Beckett-Hill made a Motion to pass Resolution No. 260121A1.

WHEREAS, the Plain Township Board of Trustees (the "Board") has recognized internet auction services as an appropriate means of disposing of excess Township property; and

WHEREAS, Ohio Revised Code Section 505.10 permits a board of township trustees to sell personal property, including motor vehicles, road machinery, equipment, tools, or supplies which is not needed for public use, is obsolete or unfit for the use for which it was required; and

WHEREAS, the Board has determined that an Internet auction is a cost-effective method for disposing of such items and to be in the best interest of the residents of the Township.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED by the board of Trustees of Plain Township, Franklin County, Ohio, that the following Resolution be and is hereby adopted:

1. Pursuant to Ohio Revised Code 505.10(D), the Board of Trustees of Plain Township (the "Board") hereby expresses its intent to sell personal property, including motor vehicles, road machinery, equipment, tools, or supplies which is not needed for public use, is obsolete or unfit for the use for which it was acquired by internet auction; and

2. Items to be disposed of shall be inventoried, listed by department, and include the pertinent information (i.e. year, make, mileage or use) and presented to the Board. The Board shall recognize by formal vote the list of items to be disposed of, an established minimum price for each item, method of payment and any other terms and conditions of each sale, including requirements for pick-up or delivery.
3. The Board hereby designates the Township Administrator as the official point of contact for all Internet auctions. This person will establish the minimum price and other conditions of sale including pick-up, sales tax, method of payment and fees. This person shall be responsible for ensuring that all items have been settled for and the appropriate paperwork is complete, releasing the Township of any ownership and liability.
4. The Township hereby contracts with GovDeals, Inc. to serve as a representative of the Township and conduct auctions on behalf of the Township and all property will be available to the public on www.govdeals.com website for a minimum of ten (10) days, including Saturdays, Sundays and legal holidays as required in Section 505.10(D) of the Ohio Revised Code;
5. No items shall be transferred to a successful bidder until such time as guaranteed payment has been received in full.
6. Revenue collected from the sale of items by Internet auction shall be deposited into the General Fund of the Township or the Trustees may transfer and appropriate the revenue to the specific fund where the items sold were derived.
7. It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of the resolution were taken in an open meeting of the Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action took place in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.
8. This resolution shall be in full force and effect immediately upon its adoption.

Ms. Mollard seconded the Motion. Vote: All Aye.

Ms. Beckett-Hill made a Motion to pass Resolution No. 260121A2. Be it resolved to pay Elizabeth Boyden the amount of \$1,280 monthly for the period January through June 2026 for communication consulting services, with the cost to be divided equally between the general fund and the fire fund. Mr. Schell seconded the Motion. Vote: All Aye.

Mr. Schell made a Motion to pass Resolution No. 260121A3.

WHEREAS, the Ohio legislature and the Governor created AMERICA250-OH in 2021 to plan, encourage, develop and coordinate the commemoration of the 250th anniversary of the United States and Ohio's integral role in that event and the role of its people on the nation's past, present, and future; and

WHEREAS, AMERICA250-OH hopes to engage ALL Ohioans and ALL 88 counties through their many signature and officially recognized programs, projects, and events over

the next several years by inspiring future leaders and celebrating all Ohioans contributions to the nation over the last 250 years; and

WHEREAS, by adoption of this AMERICA250-OH Resolution, we hope to educate, preserve, innovate, and celebrate.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that Plain Township hereby endorses AMERICA250-OH and their mission to educate, preserve, innovate, and celebrate EVERY Ohioan in EVERY county; and

IT IS FURTHER RESOLVED that a copy of this resolution be sent to the township legislative delegation and AMERICA250-OH Commission.

ADOPTED by the Township of Plain of the County of Franklin, the state of Ohio, this 21st day of January, 2026.

Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

ZONING

Mr. Collins stated that the township has started recruiting for the zoning commission. The township needs two regular members and one alternate.

Mr. Collins reported that there is a property on Johnstown Road across from Rocky Fork that was made commercial back in 1999 for a small electrician business. The current owner is trying to find a tenant that fits this space.

Mr. Schell made a Motion to pass Resolution No. 260121Z1. Be it resolved, that the Plain Township Board of Trustees hereby re-appoints Richard Martin, a resident of the unincorporated territory of Plain Township, to serve as an alternate on the Board of Zoning Appeals for a term ending on December 31, 2026. Ms. Mollard seconded the Motion. Vote: All Aye.

ROAD/MAINTENANCE

Mr. Pharris reported that there has been one funeral since the last board meeting. Maintenance staff continue to handle the snow and ice events this season. The renter at 39 2nd St. has had issues with her pipes freezing. The maintenance staff is trying to get them thawed out. Mr. Pharris also provided an estimate for a new dump truck to replace the 2016 dump truck that is having repair issues. The price is similar to the one purchased last year. He has an appointment to get a trade-in estimate on the older dump truck. The maintenance department currently has three pickup trucks and three dump trucks. Mr. Schell asked if this purchase has been included in the budget. Ms. Rogers said she would check the temporary appropriations.

FIRE DEPARTMENT

Assistant Chief Ecleberry explained the fire department has two openings for the part-time staff. The part-time firefighter candidate, Andrew Van Hooten, interviewed for an internship position last year. He has been working full-time at Morrow County EMS as an EMT and a firefighter. He is also working part-time at Liberty Township. Mr. Durik was one of his references.

AC Ecleberry also discussed the workload of the prevention staff. He has investigated job sharing with other entities and contracting with a third party. There are challenges to sharing a position with another township because of collective bargaining agreements and different local county codes. With a third-party contractor, most do not have a fire department background for plans reviews. West Licking is going to add part-time staff to fill their void. AC Ecleberry is going to look into this option and see what the cost to the township would be. He would like to see Fire Marshall Sponaugle spending most of his time doing plans reviews. AC Ecleberry would also like to review the fee schedule again.

AC Ecleberry is gathering numbers for the department's 2026 turnout gear, uniform, and maintenance needs. He will schedule a meeting with Ms. Rogers to update the permanent appropriations.

Chief Connor mentioned that the Battalion Chiefs have been asking to add a service, called Continuum, to the ImageTrend contract. He will investigate this further and bring it to the Board at a later date.

Ms. Mollard made a Motion to pass Resolution No. 260121F1. Be it resolved to hire Andrew Van Houten, FF/EMT-B, as a part-time firefighter for the Plain Township Fire Department at the rate of \$20.66 per hour. Start dates will vary depending on the firefighter's availability, background check, and drug testing. Mr. Schell seconded the Motion. Vote: All Aye.

Ms. Beckett-Hill made a Motion to pass Resolution No. 260121F2. Be it Resolved, that the following township personal property is declared unneeded, obsolete, or unfit for township use and is to be disposed of by internet auction.

Items	Starting Bid	Reserve
2001 HME/Central State Fire Engine	\$ 5,000.00	\$10,000.00
Tele Light 20 AMP	\$ 25.00	No Reserve
LOT of 3, 20 AMP Cord Bags	\$ 25.00	No Reserve
Akron Turbo Set Nozzle 1 3/4"	\$ 25.00	No Reserve
LOT of 2, 3' Plaster Hooks	\$ 25.00	No Reserve
6' Plaster Hook	\$ 25.00	No Reserve
Denver Tool	\$ 25.00	No Reserve
LOT of 2, Capabear Claw Stabilization Tools with Adaptors	\$ 25.00	No Reserve

LOT of 2, 20 AMO Milwaukee SawZalls	\$	25.00	No Reserve
LOT of 2, Axes	\$	25.00	No Reserve
LOT of 2, 2 1/2" Playpipe	\$	25.00	No Reserve
1 3/4" Akron Saberjet Nozzle	\$	25.00	No Reserve

Ms. Mollard seconded the Motion. Vote: All Aye.

Ms. Beckett-Hill made a Motion to pass Resolution No. 260121F3. Be it Resolved, that the following township personal property is declared unneeded, obsolete, or unfit for township use and is to be disposed of by donation to the Delaware Career Center for training and educational purposes.

1 3/4" Fire Hose:

Red - 16 sections
 Blue - 14 sections
 Yellow - 4 sections

2.5" Fire Hose:

Yellow - 19 sections
 Orange - 16 sections

5" Fire Hose:

100' - 2 sections
 25' - 1 section

Mr. Schell seconded the Motion. Vote: All Aye.

Mr. Schell made a Motion to pass Resolution No. 260121F4. Be it resolved, to pay Ohio Public Risk Insurance Agency DBA VFIS of Ohio \$7,872 for VFIS accident and sickness coverage for career firefighters and \$1,019 for part-time firefighters out of fund 2111-220-53084 (Fire - Insurance - VFIS).

Ohio Public Risk Ins. Agency dba VFIS of Ohio
 P.O. Box 69
 Westerville, Ohio 43086

Ms. Mollard seconded the Motion. Vote: All Aye.

Mr. Schell made a Motion to pass Resolution No. 260121F5. Be it Resolved, that the Board of Trustees hereby authorizes to pay ImageTrend, Inc. for annual software services for the Plain Township Fire Department to include Elite Rescue, Slate, and CAD Distribution for the amount of \$17,645.20 out of fund 2111-220-53057 (Fire - Utilities-Information Technology).

ImageTrend LLC

1305 Corporate Center Drive, Suite 500, Eagan, MN 55121
Phone: (952) 469-1589 | Toll Free: (888) 469-7789
Accounting: (952) 469-6200
Email: invoices@imagetrend.com

Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

FISCAL OFFICE

No updates.

EXECUTIVE SESSION

Ms. Mollard made a motion to adjourn into executive session at 8:54 a.m. pursuant to Ohio Revised Code 121.22 (G)(1) for employment. Ms. Beckett-Hill seconded the motion. Vote: All Aye

Mr. Collins, Mr. Zappitelli, and Chief Connor joined the Executive Session.

Ms. Mollard made a motion to close out of executive session at 9:22 a.m. Ms. Beckett-Hill seconded the motion. Vote: All Aye

NEW ALBANY JOINT PARKS DISTRICT

Ms. Mollard could not attend the last meeting.

THE NEW ALBANY COMMUNITY FOUNDATION

There is an upcoming meeting

NEW ALBANY SUSTAINABILITY STAKEHOLDERS

Has not met.

NEW ALBANY PLAIN LOCAL SCHOOL BOARD

Ms. Beckett-Hill will be attending this coming Monday.

MCCOY CENTER FOR THE ARTS

No updates.

NEW ALBANY CITY COUNCIL

Mr. Schell met with Mr. Durik. He plans to attend as many meetings as possible and will review the minutes for the meetings he cannot attend.

OLD BUSINESS

There is a meeting with Schorr Architects later today regarding the new fire station. Ms. Beckett-Hill has been in touch with the New Albany Company. The township is still working through some design elements. The deed transfer has not happened yet. Mr. Collins suspects that the deed will not be transferred until NACo approves the design.

There is a planning meeting tonight at 7pm. Ms. Beckett-Hill and Chief Connor are planning to attend. There will also be representation from Mr. Zappitelli's neighborhood there to support the fire station.

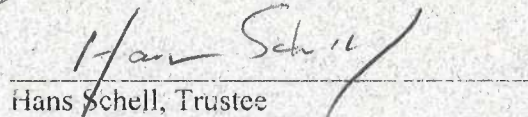
ADJOURNMENT


Ms. Mollard made a motion to adjourn the meeting at 9:24 a.m. Ms. Beckett-Hill seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:


Kerri Mollard, Trustee


Jill Beckett-Hill, Trustee


Hans Schell, Trustee


Bud Zappitelli, Fiscal Officer