

## RECORD OF PROCEEDINGS

*Minutes of Meeting*

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session at 8:00 a.m. at the Fire Station, 9500 Johnstown Road, New Albany, OH 43054.

Ms. Mollard called the meeting to order. Ms. Mollard led the Trustees in the Pledge of Allegiance to the flag.

Roll Call: Members Present: Kerri Mollard, Jill Beckett-Hill, and Dave Ferguson. Others present: Fiscal Officer Bud Zappitelli, Township Administrator Ben Collins, Chief Connor, Assistant Chief Ecleberry, Maintenance Supervisor Bob Pharris, Battalion Chief Pabst, and Finance Officer Courtney Rogers.

### ADDITIONS OR CORRECTIONS TO THE AGENDA

None

### PAYMENT OF THE BILLS

**Ms. Mollard made a motion to pay the pending warrants in the amount of \$442,463.07**

**Ms. Beckett-Hill seconded the motion. Vote: All Aye. (Resolution 24032001)**

Mr. Ferguson had a question about the Arsenal Chiropractic charge. It is for a new mattress and box spring.

### APPROVAL OF MINUTES

**Ms. Mollard made a motion to approve the March 6, 2024 Board of Trustees Meeting minutes with corrections. Mr. Ferguson seconded the motion. Vote: All Aye. (Resolution 24032002)**

Ms. Rogers will correct the typos on page 3 and strike a sentence on the last page.

### ADMINISTRATOR

Mr. Collins updated the Trustees on the Clouse Road project. He was able to secure work agreements from three impacted property owners that will be included in the bid package. The final engineers estimate is \$439,000 for the stormwater portion of the project. It is still expected to go out for bid this week, with construction starting this summer.

Mr. Collins also presented a request from a property owner in the Pine Meadows subdivision. They would like to demolish and rebuild their home and install an aerator system that will discharge into the township stormwater system. Their mound septic system is nearing the end-of-life. Although the proposed system would be permitted under the Ohio EPA, there is concern about potentially connecting 23 homes to the township storm sewer system. There is a sanitary sewer line approximately 1000 feet north of Pine Meadows that runs through New Albany Company property that could be accessible, but it would be costly. The Trustees suggested Mr. Collins reach out to New Albany Company to see if they

are willing to grant the homeowners access to the sanitary sewer line and to see if there is grant money available to defray the cost.

Mr. Collins reported that membership sales for the pool are going well. The staff is still working on marketing materials to promote the membership benefits and daily rate costs. The pool has received three group requests. The staff is limiting the group size to 25 people and are only allowing one group to visit each week.

**Ms. Beckett-Hill made a Motion to pass Resolution No. 240320A1. Whereas, the Plain Township Board of Trustees has approved a pool management contract, including opening and closing, with SwimSafe Pool Management, Inc. for the 2024 pool season, in accordance with an addendum, in the amount of \$231,288 out of fund 2171-610-53060 (Pool – Contracts).**

**Be it resolved, to set aside and pay the May pool management payment in the amount of \$34,693.20 from fund 2171-610-53060 (Pool – Contracts) according to the attached schedule. Ms. Mollard seconded the Motion. Vote: All Aye.**

**Mr. Ferguson made a Motion to pass Resolution No. 240320A2. WHEREAS, the Plain Township Board of Township Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys other than the prosecuting attorney to represent the Township and its officers, boards and commissions in their official capacities and to advise them on legal matters; and**

**WHEREAS, Section 309.09(B) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and**

**WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township on matters involving the Bureau of Workers Compensation; and**

**NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Plain Township, Franklin County, Ohio, that:**

**SECTION 1. David A. Riepenhoff, of Fishel, Downey, Albrecht & Riepenhoff, LLP and the law firm of Fishel, Downey, Albrecht & Riepenhoff, LLP, are hereby employed as the Township's legal counsel in connection with matters involving the Bureau of Workers Compensation to represent the Township and its officers, boards and commissions in their official capacities and to advise them.**

**SECTION 2. The compensation for such counsel during 2024 shall be paid as follows: \$215.00 per hour partner attorney time; \$200.00 per hour associate time; \$95.00 per hour law clerk and paralegal time; plus out-of-pocket expense reimbursements; provided that the total compensation shall not exceed \$5,000 without further action by this Board.**

**SECTION 3. The attorneys may be discharged at any time by majority vote of the Board.**

**SECTION 4. It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.**

**Ms. Beckett-Hill seconded the Motion. Vote: All Aye.**

**ZONING**

Mr. Collins reported that the Township is still working with a developer that is interested in 40 acres on State Route 605. The developer is preparing a rezoning application. The developer would like to build 77 single family homes on 40 acres with a package treatment plant. The current Land Use plan allows for one unit per 2.5 acres with no sanitary sewer system or one unit per acre with a sanitary sewer system. This would still not meet that requirement.

Fencing has been put up at the storage unit facility. Mr. Collins reported that the owner is still working on the engineering design. No applications have been received by the Township.

**ROAD/MAINTENANCE**

Mr. Pharris is getting quotes for a new dump truck. The maintenance department has been doing a lot of repair work at the pool. The lights have been switched out with LED bulbs, windows have been replaced in the restrooms, and the fence has been repaired.

**Ms. Mollard made a Motion to pass Resolution No. 240320M1. Be it Resolved, that the following township personal property is declared unneeded, obsolete or unfit for township use and is to be disposed of by internet auction:**

Item Description		Lising Price
Lot 1	Billy Goat Vacuum	20.00
Lot 2	Husqvarna Rancher Chain Saw, Echo Chain Saw, Stihl Blower, Lot of 3	10.00
Lot 3	Craftsman Tool Chest	20.00
Lot 4	International 12 Speed Drill Press	20.00
Lot 5	Pool Lounge Chairs, Lot of 7	10.00
Lot 6	ALC Sandy Jet Abrasive Blaster	20.00

**Ms. Beckett-Hill seconded the Motion. Vote: All Aye.**

**FIRE DEPARTMENT**

Chief Connor reported that the transition to ImageTrend is going well. The fire department is currently running the staffing software, Slate, in tandem with Telestaff. Fire Inspector Dan Gilmore is now doing all the inspections on an iPad and all invoices will look the same going forward.

Chief Connor shared that the department responded to a fire on Miller Avenue. An adolescent was burning leaves in the backyard and the house caught on fire.

The fire department is transitioning to a new EMS billing vendor. This process will take approximately three weeks. The new company, PMMG, will be able to go back and bill for any runs that Optum did not invoice.

The award ceremony has been scheduled for April 28, 2024 from 2-4pm at the fire station.

Assistant Chief Ecleberry reported that the Facilities Team met to discuss upcoming projects. The parking lot is scheduled for 2024, the soffits will be sealed and painted, and the fire department is going to enter into several maintenance contracts. The fire department is going to use Terminix for pest control, Precision Doors is going to come out once a year to service the garage doors, and an HVAC company is going to do two service calls per year for the heating and cooling units, as well as the ice maker. Ms. Beckett-Hill suggested inquiring about the community volunteer realtor care day for help with the landscaping at the fire station.

COST team members, Reynolds and Newton, were deployed for the tornado damage last week.

There is a regional team called NAST (Northwest Area Strike Team), which consists of 12-13 fire departments in the Franklin County area. Chief Ecleberry feels that there is an opportunity for collaboration with this team for joint training and help with fire investigations.

**Ms. Beckett-Hill made a Motion to pass Resolution No. 240320F1. Be it Resolved, that the Board of Trustees hereby authorizes to pay Paumier Medical Management Group, Inc. for EMS billing services provided to the Plain Township Fire Department at the rate of 3.75% for a term of three years according to the proposed agreement. Be it further resolved that the Board of Trustees hereby authorizes the township administrator to execute an agreement on behalf of Plain Township consistent with this resolution.**

**Paumier Medical Management Group, Inc.  
P.O. Box 536  
Granville, OH 43023**

**Ms. Mollard seconded the Motion. Vote: All Aye.**

**Mr. Ferguson made a Motion to pass Resolution No. 240320F2. Be it resolved to pay the MECC Regional Council of Governments \$25,000 for 2024 EMS Medical Director share, out of fund 2281-230-58099 (EMS-EMS-Other).**

**Jason Nicodemus  
MECC Regional Council of Governments  
P.O. Box 647  
Reynoldsburg, OH 43068**

**Ms. Beckett-Hill seconded the Motion. Vote: All Aye.**

### **FISCAL OFFICE**

Mr. Ferguson requested new tax figures for the updated property valuations. Ms. Mollard inquired about the cemetery improvements. Once we have an estimate, money can be appropriated.

**Ms. Mollard made a Motion to pass Resolution No. 240320B1.**

PLAIN TOWNSHIP BOARD OF TRUSTEES  
FRANKLIN COUNTY, OHIO  
RESOLUTION NO. 240320B1

A RESOLUTION TO APPROVE PERMANENT APPROPRIATIONS FOR 2024

The Board of Trustees of Plain Township, Franklin County, Ohio, met in a regular session on the 20th day of March 2024, at the Plain Township Fire Station with the following members present:

David Ferguson  
Kerri Mollard  
Bill Beckwith

*Kerri Mollard* moved the adoption of the following Resolution: BE IT RESOLVED by the Board of Trustees of Plain Township, Franklin County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31st, 2024, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz: That there be appropriated from the VARIOUS FUNDS:

RECAPITULATION OF FUNDS	
1 GENERAL FUND	\$2,020,962.28
SPECIAL REVENUE FUNDS	
10 FIRE DISTRICT FUND	\$10,235,161.18
11 ROAD DISTRICT FUND	\$430,705.05
2 MOTOR VEHICLE LICENSE TAX FUND	\$15,500.00
3 GASOLINE TAX FUND	\$549,500.00
5 CEMETERY FUND	\$210,013.97
23 PERMISSIVE MOTOR VEHICLE TAX	\$140,000.00
14 POOL FUND	\$512,169.60
28 EMS FUND	\$490,976.00
FUND TOTAL	\$12,584,025.78
DEBT SERVICE FUND	
16C POOL BOND RETIREMENT FUND	\$128,816.90
CAPITAL PROJECTS FUND	
21 CAPITAL IMPROVEMENT FIRE	\$89,000.00
31C CAPITAL IMPROVEMENT POOL	\$0.00
FUND TOTAL	\$89,000.00
FIDUCIARY FUND	
17A TRUST FUND-ULRY	\$0.00
17B TRUST FUND-MAUSOLEUM	\$0.00
FUND TOTAL	\$0.00
GRAND TOTAL OF ALL FUNDS	\$15,402,804.96

*Ferguson* seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

David Ferguson *yes*  
Kerri Mollard *yes*  
Bill Beckwith *yes*

Adopted March 20, 2024

*[Signature]*  
Fiscal Officer, Board of Township Trustees

THE STATE OF OHIO, FRANKLIN COUNTY, ss:  
I, Bud Zapadni, Fiscal Officer of the Board of Trustees of Plain Township, Franklin County, Ohio, and in whose custody the Files, Journals and Reports of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Annual Temporary Appropriation Resolution is taken and copied from the original Resolution now on file with said Board, that the foregoing Resolution has been compared by me with the said original, and that the same is a true and correct copy thereof.

WITNESS my signature, the 20th day of March, 2024.

*[Signature]*  
Fiscal Officer

**Mr. Ferguson seconded the Motion. Roll Call Vote: All Aye.**

**TRUSTEES**

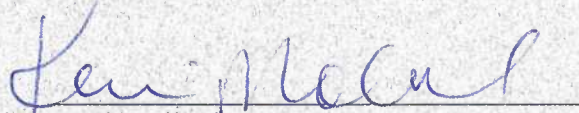
Ms. Mollard reported that the last Joint Parks District meeting was brief and there were no new updates. She will be attending the New Albany Community Foundation meeting in April. A meeting is scheduled between the City of Columbus and the City of New Albany to discuss the Thrive community on the corner of Walton Parkway and New Albany Road. Ms. Mollard will be in attendance.

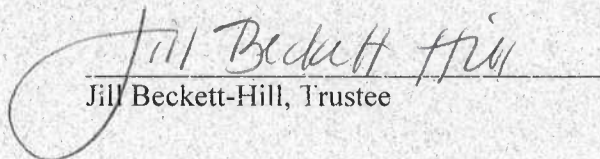
**ADJOURNMENT**


**Ms. Mollard made a motion to adjourn the meeting at 9:00 a.m. Ms. Beckett-Hill seconded the motion. Vote: All Aye**

**BOARD OF TRUSTEES:**

  
\_\_\_\_\_  
David Ferguson, Trustee

  
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Kerri Mollard, Trustee

  
\_\_\_\_\_  
Jill Beckett-Hill, Trustee

  
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Bud Zappitelli, Fiscal Officer