



**PLAIN TOWNSHIP ZONING COMMISSION**

**MEETING MINUTES**

**February 13, 2020**

Chair Scott Harper called the Plain Township Zoning Commission Meeting to order at 7:00 p.m.

**ROLL CALL**

Attending the Plain Township Zoning Commission Regular Meeting were Scott Harper, Mark Sowle, and Chad Blind. Rick Wieland and Greg Eller were absent. Assistant Zoning Officer, Mary Fee was also in attendance.

**2020 Election of Chair**

Mr. Blind made a motion to appoint Scott Harper as the 2020 Zoning Commission Chair. Mr. Sowle seconded the motion. All in favor. Motion carried.

**2020 Election of Vice Chair**

Mr. Sowle made a motion to appoint Chad Blind as the 2020 Zoning Commission Vice Chair. Mr. Harper seconded the motion. All in favor. Motion carried.

**ADDITIONS OR CORRECTIONS TO AGENDA**

None

**APPROVAL OF MINUTES**

**December 12, 2019 Meeting Minutes**

Mr. Harper asked the members to review the meeting minutes. Mr. Blind made a motion to approve the December 12, 2019 meeting minutes as submitted. Mr. Sowle seconded the motion. All in favor. Motion carried.

**RECOGNITION OF VISITORS/ CITIZEN'S COMMENTS**

None

**ZONING OFFICER'S REPORT**

None

**NEW BUSINESS**

**2020 Filing Deadlines and Meeting Schedule presented for approval**

Mr. Harper made a motion to approve the 2020 Filing Deadlines and Meeting Schedule with corrections. Mr. Blind seconded the motion. All in Favor. Motion carried.

**2020 Rules of Procedure**

Mr. Harper made a motion to approve the 2020 Rules of Procedure. Mr. Sowle seconded the motion. All in favor. Motion carried.

**Designate the Zoning Officer as the Secretary of the Zoning Commission**

Mr. Harper made a motion to designate the Zoning Officer as the Secretary of the Zoning Commission. Mr. Blind seconded the motion. All in favor. Motion carried.

**2020 Zoning Commission Fees presented for approval**

Mr. Harper made a motion to approve the 2019 Zoning Commission Fees. Mr. Blind seconded the motion. All in Favor. Motion carried.

**2020 Zoning Commission Members Term List**

Mr. Harper made a motion to approve the 2020 Zoning Commission Members Term List updated February 2020. Mr. Sowle seconded the motion. All in Favor. Motion carried.

**OLD BUSINESS**

None

**HEARINGS**

None

**BOARD MEMBER COMMENTS**

None

**ADJOURNMENT**

Mr. Harper made a motion to adjourn the meeting. Mr. Sowle seconded the motion. All in favor. Motion Carried. The regular meeting of the Plain Township Zoning Commission was adjourned.

**\*\*AS APPROVED\*\***



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Ben Collins  
Zoning Commission Secretary