

Headstone / Memorial Marker / Monument Proposal Request

Requested by:

Name: _____

Date: _____

Monument Company: _____

Phone: _____

Address: _____

Fax: _____

Email: _____

Proposal request must be approved in advance by Plain Township.

ALL DIMENSIONS (L X W X H) MUST BE INCLUDED

Important: Give correct positions of burials in Lot as the inscription will appear on the marker. Thank you!

Name on Memorial Marker: _____

In the area below, please provide a sketch of the proposed memorial marker.

| | | |
|--------------------------------------|------|--------|
| Cemetery: Maplewood Cemetery | | |
| Section: | Lot: | Space: |
| Block: | | |
| Stone or Granite, other | | |
| Dimensions of Memorial Marker | | |
| Top Size L x W x H (by inch) | | |
| Base Size L x W x H (by inch) | | |
| Total L x W x H | | |
| For Office Use Only | | |
| Footer Size | | |
| Cost of Footer | | |
| Date Paid | | |
| Amount Paid | | |
| Check # | | |
| Date Footer Installed | | |
| Delivery Date of Memorial Marker | | |
| | | |

**All headstones, monuments and markers require a concrete footer – installed by the Plain Township Service Department at \$.75 per square inch
Two inches is added to all sides increasing the footer size to be greater than the base of the headstone. (Ex. 36Lx14W Monument would have a footer of 40Lx18W)**

- Single grave monuments for one space shall not exceed 36" length, 14" width and 42" height
- Companion monuments will be centered over two grave spaces
- Companion monuments shall not exceed 54" Length, 14" width and 36" height

NOTE: Township personnel must be present when marker is to be delivered and set at the cemetery gravesite.

Sketch Approved by: _____ **Date Approved:** _____

Plain Township

NOTES: