

## RECORD OF PROCEEDINGS

*Minutes of Meeting*

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session at 7:00 p.m. at the Fire Station, 9500 Johnstown Road, New Albany, OH 43054.

Mr. Ferguson called the meeting to order. Mr. Ferguson led the Trustees in the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson, Tom Rybski and Dave Olmstead. Bud Zappitelli, Fiscal Officer, was present. Others present: Chief Rupp, Ben Collins, and Courtney Rogers. Visitors present: Kerri Mollard, Jon Hastings, Chief Hoovler, Battalion Chief Dudley, and Deputy Upton.

### ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Ferguson requested an Executive Session.

Mr. Collins indicated that Resolution A5 needed to be added to the agenda.

Mr. Rogers indicated that Resolution B1 has been corrected and given to the Trustees for their review.

### APPROVAL OF MINUTES

**Mr. Rybski made a motion to approve the November 2, 2021 Board of Trustees Meeting minutes. Mr. Olmstead seconded the motion. Vote: All Aye. (Resolution 21111601)**

**Mr. Olmstead made a motion to approve the November 3, 2021 Board of Trustees Meeting minutes. Mr. Rybski seconded the motion. Vote: All Aye. (Resolution 21111602)**

**Mr. Ferguson made a motion to approve the November 8, 2021 Board of Trustees Meeting minutes. Mr. Olmstead seconded the motion. Vote: All Aye. (Resolution 21111603)**

### PAYMENT OF THE BILLS

**Mr. Olmstead made a motion to pay the pending warrants in the amount of \$429,486.74.**

**Mr. Rybski seconded the motion. Vote: All Aye. (Resolution 21110604)**

### CITY LIASION – MIKE DURIK

Mr. Durik was not in attendance.

**DEPUTY KEN UPTON**

Deputy Upton indicated that there have been a couple of traffic complaints. One was a speeding complaint and the other was a school bus being passed. Deputy Upton indicated that he would do his best to get out there at the right times to see if he can get in front of these type of occurrences.

**ADMINISTRATOR**

Mr. Collins indicated that our HRA reimbursements continue to trend down for the year. Based on that, the Township will end the year spending less on health insurance than in 2020.

Mr. Collins indicated that Mr. Hastings was present to help facilitate discussions surrounding healthcare options. Mr. Hastings gave an overview of healthcare options and answered all questions from the Board. After lengthy discussion, the Board opted to continue with United Healthcare for 2022. Further discussion ensued regarding long-term disability coverage and the HRA. Mr. Collins indicated that there is a possibility of an alternate HRA administrator.

With regard to paid family leave being added to the Personnel handbook, Mr. Olmstead expressed concerns over covering shifts at the Fire station, and suggested that we wait for a decision from Congress before making this change.

Mr. Collins and Mr. Olmstead gave information regarding email and cybersecurity training. Discussions ensued regarding township policies and controls for access on township computers.

**Mr. Ferguson made a motion to table Resolution 21116A1 until the next scheduled meeting. Mr. Olmstead seconded the Motion. Vote: All Aye**

**Mr. Olmstead made a motion to pass Resolution No. 21116A2. Be it resolved, that the Plain Township Board of Trustees hereby accepts the renewal of Standard Vision insurance coverage for a twelve-month term beginning January 1, 2022 with a 7.1% increase in premium at the rates below, and to authorize the township administrator to sign any agreements. Mr. Ferguson seconded the Motion. Vote: All Aye.**

**Mr. Ferguson made a motion to pass Resolution No. 21116A3. Be it resolved, to approve renewal of the Plain Township health insurance coverage with UnitedHealthcare for the existing plan for a term beginning January 1, 2022 through December 31, 2022.**

**Mr. Rybski seconded the Motion. Vote: All Aye.**

**Mr. Rybski made a motion to pass Resolution No. 21116A4. Be it Resolved, that the Board of Trustees hereby authorizes a three-year agreement for KnowBe4 Security**

Awareness Training to provide email and cybersecurity training to township staff at the rate of \$903.83 per year, for a total amount of \$2,711.50. This cost equals \$16.43 per employee per year. Mr. Olmstead seconded the Motion. Vote: All Aye.

Mr. Olmstead made a motion to pass Resolution No. 211116A5. Be it resolved by the Board of Trustees of Plain Township, Franklin County, Ohio, that:

1. The Board hereby declares, after consultation with the Franklin County Engineer's Office, the speed of twenty-five miles per hour to be a reasonable and safe prima facie speed limit upon that portion of Jennette Drive and Alice Drive located within the Taylor Estates subdivision, from their respective points of beginning to their ends.
2. This Resolution shall be in full force and effect upon the erection of appropriate signs giving notice of the speed limit of twenty-five miles per hour upon Jennette Drive and Alice Drive.
3. The Board hereby orders and directs that sufficient signage be installed on Jennette Drive and Alice Drive to provide notice of the twenty-five mile per hour speed limit on each highway.

Mr. Rybski seconded the Motion. Vote: All Aye.

#### EXECUTIVE SESSION

Mr. Ferguson made a motion to adjourn into executive session at 7:24 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Rybski seconded the motion. Vote: All Aye

Mr. Zappitelli attended the Executive Session. Mr. Collins and Chief Rupp joined the Executive Session at 8:08 p.m.

Mr. Ferguson made a motion to close out of executive session at 8:21 p.m. Mr. Olmstead seconded the motion. Vote: All Aye

#### ZONING

Mr. Collins indicated that there was nothing to report at this time, but did state that the Township is still looking for Board members for the Zoning Commission and the Board of Zoning Appeals.

#### ROAD/MAINTENANCE

Mr. Collins indicated that we were able to borrow barricades from the City of New Albany during cemetery repairs.

Mr. Collins reported on the pool financials. He indicated that with the repair at the pool, the Township is estimated to be up \$27,000 at year end, but that includes the \$50,000 transfer from the General fund. The Fiscal office has requested a credit from the City of Columbus for sewer reimbursement. The Township should hear back within 6-8 weeks. The weld has been repaired and no other leaks have been detected. Mr. Collins indicated that Mr. Pharris is looking at different ways of covering it up that will give future access to the pipe if the need arises.

Mr. Rybski indicated that he has looked into replacing the concrete at the pool as the edges are starting to have difficulties based on freezing and thawing. Mr. Collins reported that he is seeking opinions about what repairs are needed, and will report back to the Board.

Lastly, Mr. Collins reported that the fire station roof is coming along, but they are about two weeks behind schedule.

### **FIRE DEPARTMENT**

Chief Rupp indicated that there have been 36 Fire and 83 EMS runs since the last meeting.

With regard to the celebration for Joe Brown's retirement, it is currently scheduled for January 29<sup>th</sup>, 2022.

Chief Rupp indicated that he would be interested in doing a joint swearing in for promotions and new hires in January.

**Mr. Rybski made a Motion to pass Resolution No. 211116F1.**

**WHEREAS, JOE BROWN has served as a full-time member of the Plain Township Fire Department since June 3, 1991, most recently having been promoted to the rank of Battalion Chief on January 16, 2013 until his retirement on November 1, 2021; and**

**WHEREAS, JOE BROWN was promoted to the rank of Captain on August 17, 2005;**

**WHEREAS, JOE BROWN was promoted to the rank of Lieutenant on December 9, 1994;**

**WHEREAS, JOE BROWN was appointed as a volunteer firefighter on December 30, 1989;**

**WHEREAS, JOE BROWN is a 1988 graduate of New Albany High School and is a hometown hero;**

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES, PLAIN TOWNSHIP, FRANKLIN COUNTY, OHIO:**

**That upon his retirement, BATTALION CHIEF JOE BROWN be recognized for his outstanding service as a member and officer of the Plain Township Fire Department, and**

that on behalf of the citizens of Plain Township, as well as for ourselves individually, we wish to express our sincere appreciation for his exemplary service and many contributions to Plain Township and the community.

Mr. Olmstead seconded the Motion. Vote: All Aye.

### FISCAL OFFICE

Mr. Olmstead made a Motion to pass Resolution No. 211116B1. Be it resolved to certify \$12,805.34 to fund 4910-220-55000 (Capital Equipment-Fire) and then appropriate \$25,123.11 to fund 4910-220-55000 (Capital Equipment – Fire). Mr. Ferguson seconded the Motion. Vote: All Aye.

Mr. Ferguson made a Motion to pass Resolution No. 211116B2. Be it resolved to pay Phoenix Safety Outfitters \$31,820.00 for 10 sets of Turnout Gear. With \$25,123.11 out of fund 4910-220-55000 (Capital Equipment-Fire – Fire Equipment) and \$6,696.89 out of 4902-220-55000 (Covid-19 Expenses). Mr. Olmstead seconded the Motion. Vote: All Aye.

### TRUSTEES

Mr. Olmstead requested Ms. Rogers look through VIP to find more user-friendly snapshots of the fund balances.

With regard to the cemetery, Mr. Ferguson expressed interest in updating and improving the Cemetery plan. Mr. Collins indicated that the company that provided the original columbarium proposal is no longer in business. The Township would need to obtain new proposals. Mr. Olmstead inquired about using the ARPA funds to supplement the cemetery costs.

With regard to cemetery violations, the Township has petitioned the City of New Albany for assistance in enforcing cemetery rules. Additionally, the Sheriff's office has declined to get involved. Further discussion ensued regarding what rules the Township has to put in place to take action.

### CITIZEN'S COMMENTS

Ms. Mollard indicated that a few residents have reached out to her with concerns about the intersection at Walnut and Bevelhymer. Suggestions include considering a roundabout, installing a 4-way stop, or a traffic light.

Ms. Mollard also indicated that she would like to be involved in the cemetery changes, as well as any and all plans for the future planning of the cemetery.

**ADJOURNMENT**

**Mr. Olmstead made a motion to adjourn the meeting at 9:15 p.m. Mr. Ferguson seconded the motion. Vote: All Aye**

**BOARD OF TRUSTEES:**

  
David Ferguson, Trustee

  
Dave Olmstead, Trustee

  
Thomas Rybski, Trustee

  
Bud Zappitelli, Fiscal Officer