

RECORD OF PROCEEDINGS

Minutes of Meeting

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session at 6:30 p.m. at the Fire Station, 9500 Johnstown Road, New Albany, OH 43054.

Mr. Ferguson called the meeting to order. Mr. Ferguson led the Trustees in the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson, Kerri Mollard, and Jill Beckett-Hill. Others present: Fiscal Officer Bud Zappitelli, Chief Connor, Maintenance Supervisor Bob Pharris, Administrative/Zoning Coordinator Mary Fee, Pool Coordinator Bonnie Reife, and Finance Officer Courtney Rogers. Many Firefighters and their families were in attendance as well. Visitors present: Chief Hoovler and Dan Williamson. Township Administrator Ben Collins was absent.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Ferguson requested an executive session at the end of the meeting.

SWEARING-IN

Firefighter Madison Farrell was sworn in by Ms. Mollard.

PAYMENT OF THE BILLS

Mr. Ferguson made a motion to pay the pending warrants in the amount of \$632,273.60. Ms. Beckett-Hill seconded the motion. Vote: All Aye. (Resolution 23020101)

APPROVAL OF MINUTES

Mr. Ferguson made a motion to approve the January 18, 2023 Board of Trustees Meeting minutes as submitted. Ms. Mollard seconded the motion. Vote: All Aye. (Resolution 23020102)

FRANKLIN COUNTY SHERIFF-DEPUTY UPTON

Deputy Upton did not have any significant updates for the Board. Mr. Ferguson asked if the county has seen any increase in accidents on State Route 62. Deputy Upton reported that they have not.

ADMINISTRATOR

Ms. Reife reported that the recommendation is to keep the pool membership rates and daily fees the same as last season. She indicated that a recommendation to increase fees for swim lessons and pool rentals may occur at a future meeting. Ms. Mollard asked if pool rentals were down this year because of the required member sponsor. Ms. Reife reported that the pool was rented for 6 parties in 2022, which was significantly lower than previous years, and she does attribute this decrease to the member sponsor requirement. Mr. Ferguson asked what the Township is doing to hire lifeguards for the upcoming season. Ms. Reife advised she is posting the openings on the Township Facebook page, she requested the New Albany High School to send a newsletter about the job postings to the district's families, and SwimSafe will attend the New Albany job fair to promote the openings.

Ms. Beckett-Hill made a Motion to pass Resolution No. 230201A1. Be it resolved, that the Plain Township Board of Trustees hereby approves the 2023 Plain Township Aquatic Center membership and admission rates as indicated.

2023 Rates	Residents		Non-Residents	
	Jan 1 – Apr 30	After Apr 30	Jan 1 – Apr 30	After Apr 30
Youth (3 - 17 yrs)	108.00	129.00	149.00	175.00
Single	129.00	149.00	170.00	196.00
Family of 2	226.00	247.00	268.00	293.00
Family of 3	298.00	319.00	340.00	365.00
Family of 4 or more	360.00	381.00	401.00	427.00
Seniors/Child Care	72.00	82.00	87.00	93.00

Patrons	Daily Fees
Adult (Age 18 and over)	10.00
Youth (Age 3 - 17)	8.00
Child (Age 2 & under)	Free
Seniors (Age 60+)	6.00
After 4 p.m. (ALL)	6.00

Mr. Ferguson seconded the Motion. Vote: All Aye.

Ms. Mollard made a Motion to pass Resolution No. 230201A2. Be it resolved, that the Plain Township Board of Trustees hereby approves an agreement with Redwood Management Systems, LLC, to operate the concession stand at the Plain Township Aquatic Center, for one year – the 2023 pool season. Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

Ms. Mollard made a Motion to pass Resolution No. 230201A3. Be it resolved, that the Plain Township Board of Trustees hereby approves an agreement with Good Vending, LLC, to operate the vending machines at the Plain Township Aquatic Center for the 2023 pool season. Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

ZONING

Ms. Fee reported that the Zoning Commission will have a hearing on February 14, 2023 regarding a pool. The property has an existing accessory structure, and since the pool is also considered an accessory, a variance will be necessary. The Township is expecting an application request for the proposed storage facility on Walnut Street. Mr. Zappitelli inquired about the work that has been performed at Eaton Plumbing. Ms. Fee explained that the Board of Zoning Appeals approved a renovation permit back in 2018. Once the owners began the renovations, they deemed it necessary to rebuild the structure. The new build is still the same size and dimensions as the original structure.

ROAD/MAINTENANCE

Mr. Pharris reported he checks the pool daily.

Chief Connor thanked the maintenance staff for all of their hard work at the fire station. Ms. Beckett-Hill reported that the flooring should arrive in two weeks. Mr. Ferguson asked about the progress on the Maintenance office and Mr. Pharris reported that it has slowed because they have been working on the Fire Station.

Mr. Pharris also reported that he had to replace the transmission pans on both dump trucks because they were rusting out from the salt. Additionally, repairs to the dump trucks' exhaust manifolds are needed and will take place in the next two weeks.

Mr. Ferguson made a Motion to pass Resolution No. 230201M1. Be it resolved, that the Plain Township Board of Trustees hereby authorizes the Plain Township Maintenance Superintendent to hire up to two summer seasonal maintenance employees, at up to \$ 18.00 per hour and not to exceed 1500 hours per employee for 2023, to work April 1 to December 1 as needed. Ms. Mollard seconded the Motion. Vote: All Aye.

FIRE DEPARTMENT

There have been 31 Fire and 74 EMS runs since the last meeting.

Chief Connor thanked Ms. Mollard for her kind words during his reception and extended his gratitude to all for their support and making him feel welcomed this past year. Chief Connor

reported that the grades from the Ohio Fire Chief's Association promotional testing were very good and that interviews will occur soon. He stated we are in a good place regarding leadership and match up well with the rest of Ohio.

Chief Connor spoke about the new EMS Coordinator position and how necessary it is. He stated Lieutenant Powell is the perfect person for this position and that they will be working closely together. Battalion Chief Ecleberry spoke of Powell's passion and dedication to the fire department and to servicing the community. Chief Hoovler expressed they had been talking about the need for this position for a very long time. He said Powell is a fantastic selection.

Chief Connor reported that 3 power COTS have been installed.

Ms. Beckett-Hill made a Motion to pass Resolution No. 230201F1. Be it Resolved, that the Board of Trustees hereby adopts the attached job description for the fulltime position of EMS Coordinator and approves the position. Mr. Ferguson seconded the Motion. Vote: All Aye.

Ms. Mollard made a Motion to pass Resolution No. 230201F2. Be it resolved to appoint Lieutenant Mark Powell to the 40-hour position of EMS Coordinator at the base pay rate of \$45.95 per hour, effective on February 4, 2023. Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

Mr. Ferguson made a Motion to pass Resolution No. 230201F3. Be it resolved to pay the Ohio Fire Chiefs' Association \$9,500 for Captain Chris Pabst to attend the Ohio Fire Executive program, out of fund 2111-220-68018 (Fire Fund – Other Expenses- Training).

**Ohio Fire Chiefs' Association
450 W. Wilson Bridge Road, Suite 150
Worthington, OH 43085**

Ms. Mollard seconded the Motion. Vote: All Aye.

Mr. Ferguson made a Motion to pass Resolution No. 230201F4. Be it resolved to pay the Metropolitan Emergency Communications Consortium Regional Council of Governments \$176,329 for the Plain Township Fire Department's share of dispatching services for 2023, out of fund 2111-220-53019 (Fire District – Dispatching).

**Nancy White
MECC Regional Council of Governments
155 Olde Ridenour Road
Gahanna, OH 43230**

Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

Ms. Mollard inquired about the high cost of MECC's dispatching fees. Chief Connor advised 6 fire departments belong to MECC and Plain Township pays the second highest amount. He explained we have great working relationships with the other fire departments and that MECC brings a lot to the table. A consultant has been hired to review MECC's pricing structure. Mr. Ferguson would like to explore the possibility of other dispatching options for next year.

Ms. Mollard made a Motion to pass Resolution No. 230201F5. Be it resolved to approve an increase in the cost of training for firefighters Nathan Forsthoefel and Will Newton to attend a Fire Rescue Technician Training program from \$7,500 up to \$13,200 for course registration fees, lodging, and expenses. The program will be held at Washington Township Fire Training Complex, Dublin, Ohio in conjunction with Bowling Green University on scheduled days between January - June of 2023. In-person sessions will be held in Troy, Ohio and Piqua, Ohio which will necessitate overnight accommodations. This will be paid out of fund 2111-220-58018 (Fire District-Other Expenses-Training).

Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

Ms. Beckett-Hill made a Motion to pass Resolution No. 230201F6. Be it resolved to pay the MECC Regional Council of Governments \$25,000 for 2023 EMS Medical Director share, out of fund 2281-230-58099 (EMS-EMS-Other).

**Nancy White
MECC Regional Council of Governments
155 Olde Ridenour Road
Gahanna, OH 43230**

Ms. Mollard seconded the Motion. Vote: All Aye.

Ms. Beckett-Hill made a Motion to pass Resolution No. 230201F7. Be it resolved to approve payment to Heritage Fire Equipment in an amount up to \$15,000 for fire equipment repairs out of fund 2111-220-5402. (Fire District-Repairs-Non-Routine).

**Heritage Fire Equipment
2162 Cloverleaf Street East
Columbus, OH 43232**

Mr. Ferguson seconded the Motion. Vote: All Aye.

Ms. Mollard inquired about the feedback from Fitch and Associates regarding the strategic plan. Chief Connor reported 74 responses were received from the survey and that many prefer a separate fire station be built somewhere south. Some country club residents do not care for the sirens. Fitch and Associates provided the Township with a quantitative analysis of the survey, but it did not include analysis of the open-ended responses. Ms. Mollard may conduct an analysis of these responses.

Ms. Mollard initiated discussion of the assistant chief candidates. Mr. Ferguson suggested that they select the top 5-6 candidates, collaborate on these individuals, and proceed to interviews. Chief Connor advised there are 6 strong candidates for the position.

FISCAL OFFICE

The credit card statements were presented. Ms. Rogers explained the need for resolutions to be presented to the Board before invoices are submitted for payment. How to handle unexpected emergency expenses was discussed along with the possibility of raising Chief Connor's authority to \$10,000.

Ms. Mollard made a Motion to pass Resolution No. 230201B1. Be it resolved to increase Fund 2171 – Pool – Receipts – by \$20,000 2171-000-49031 (Pool - Transfers-In) and Appropriations – by \$20,000 2171-610-54030 (Pool-Tools and Equipment). Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

Ms. Mollard made a Motion to pass Resolution No. 230201B2. Be it resolved to increase appropriations in Capital Improvement-Pool-Other Expenses (4920- 610-55099) by \$10,000. Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

Ms. Beckett-Hill made a Motion to pass Resolution No. 230201B3. Be it resolved to increase appropriations in Road District-Material (2141-330-54090) by \$15,000. Mr. Ferguson seconded the Motion. Vote: All Aye.

Ms. Beckett-Hill made a Motion to pass Resolution No. 230201B4. Be it resolved to increase appropriations in General-Zoning-Contracts (1000-130-53060) by \$10,000. Mr. Ferguson seconded the Motion. Vote: All Aye.

Mr. Ferguson made a Motion to pass Resolution No. 230201B5.

TO: Michael Stinziano, Auditor of Franklin County, Ohio

FROM: Plain Township Board of Trustees

DATE: January 19, 2022

WHEREAS, the Board of Trustees of Plain Township met in regular session on February 1, 2023; and

WHEREAS, pursuant to Ohio Revised Code Section 321.34, the Franklin County Auditor's Office has made it possible for Advances on Real Estate Tax Settlements to be distributed via electronic transfer; now therefore

BE IT RESOLVED that the Plain Township Fiscal Officer is hereby directed by the Plain Township Board of Trustees to request an advance on all funds, as they become available during fiscal year 2023.

Ms. Beckett-Hill seconded the Motion. Roll Call Vote: All Aye.

OLD BUSINESS

Ms. Mollard reported that the Healthy New Albany article will be coming out soon.

Mr. Ferguson updated the Board on the New Albany Community Foundation meeting. A new chair has been appointed, The New Albany Lecture Series has been well attended, The Remarkable Evening was a success, and the McCoy Gala is this upcoming Friday night.

EXECUTIVE SESSION

Mr. Ferguson made a motion to adjourn into executive session at 7:39 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for employment. Ms. Mollard seconded the motion.

Vote: All Aye

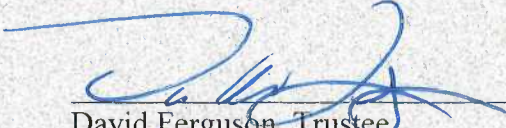
Mr. Zappitelli, Chief Connor, and Dan Williamson attended the Executive Session.

Mr. Ferguson made a motion to close out of executive session at 9:01 p.m. Ms. Mollard seconded the motion. Vote: All Aye

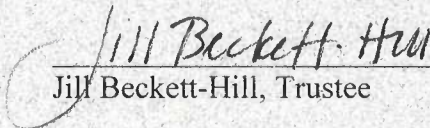
ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 9:02 p.m. Ms. Mollard seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:



David Ferguson, Trustee

Kerri Mollard, Trustee

Jill Beckett-Hill, Trustee

Bud Zappitelli, Fiscal Officer