

RECORD OF PROCEEDINGS

Minutes of Meeting

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session at 7:00 p.m. at the Fire Station, 9500 Johnstown Road, New Albany, OH 43054.

Mr. Olmstead called the meeting to order. Mr. Olmstead led the Trustees in the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Olmstead and Tom Rybski. Dave Ferguson was absent. Others present included: Bud Zappitelli, Fiscal Officer, Ben Collins, Bobby Pharris, Chief Rupp and Courtney Rogers. Visitors present: Mike Durik.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Olmstead requested an Executive Session regarding employment after the City Liaison, Mr. Durik, had given his report. Chief Rupp added Resolution 210804F2. Mrs. Rogers indicated that the Fiscal office was also adding two resolutions, 210804B2 and 210804B3.

APPROVAL OF MINUTES

Mr. Rybski made a motion to approve the July 6, 2021 Board of Trustees Meeting minutes. Mr. Olmstead seconded the motion. Vote: All Aye. (Resolution 21080401)

Mr. Rybski made a motion to approve the July 21, 2021 Board of Trustees Meeting minutes. Mr. Olmstead seconded the motion. Vote: All Aye. (Resolution 21080402)

Approval of the minutes for the July 29, 2021 meeting were tabled until the next meeting.

PAYMENT OF THE BILLS

Mr. Olmstead made a motion to pay the pending warrants in the amount of \$305,477.81. Mr. Rybski seconded the motion. Vote: All Aye. (Resolution 21080403)

CITY LIASION – MIKE DURIK

Mr. Durik reported that a housing development was approved on the east golf course on Baughman Grant. Another developer for a property North of New Albany off Central College Road and State Route 605 was also at the meeting the previous night. The development would have small office buildings, an outdoor mall space, an 8-acre park, and single-family homes. On the East side of State Route 605, a development for single family homes similar to Keswick is

being considered. This would include a 260-unit apartment building. The biggest concern becomes density in that area. More discussion on these projects will be forthcoming.

Mr. Durik went on to indicate that new Police radios, upgrades and software were approved. Additionally, it was approved to enter into an agreement with CAPA for management services of the amphitheater. Lastly, the City worked out an agreement for a road maintenance contract with Franklin County.

EXECUTIVE SESSION

Mr. Olmstead made a motion to adjourn into executive session at 7:15 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Rybski seconded the motion. Vote: All Aye

Mr. Collins, Mr. Zappitelli, and Chief Rupp attended the Executive Session.

Mr. Olmstead made a motion to close out of executive session at 7:20 p.m. Mr. Rybski seconded the motion. Vote: All Aye

ADMINISTRATOR

Mr. Collins reported that the pool has had a good year with daily gates and memberships, averaging over \$1,900 a day with daily admission. He is continuing to monitor the water use.

Mr. Collins indicated that the Township received the bond from Advanced Concepts Incorporated for the roofing project. The Township can now issue the notice to proceed.

Mr. Collins indicated that there are two resolutions tonight for Rumpke. One to accept the waste collection bid, and the other to accept the recycling bid.

Mr. Collins further indicated that he had included the awning ideas for replacement of the current awnings. Options include blank awnings, or replaced with the Township information.

Lastly, Mr. Collins indicated that COVID rates are going up with the Delta variant, and Mr. Collins advised that there may be additional recommendations forthcoming on wearing masks indoors.

Mr. Olmstead made a motion to pass Resolution No. 210804A1. Be it resolved, to authorize payment to Columbus Pool Management, Inc., 8852 Whitney Dr. Lewis Center, OH 43035, according to the 2019 three-year contract entered into by way of Resolution 190306A2 in the amount of \$219,975 for the 2021 season.

Be it resolved, to set aside and pay the final 2021 pool management payment due by September 30 in the amount of \$21,997 from fund 2171-610-53060 (Pool – Contracts) according to the attached schedule. Mr. Rybski seconded the motion. Vote: All Aye

Mr. Rybski made a motion to pass Resolution No. 210804A2.

The Board of Township Trustees of Plain Township, Franklin County, Ohio (the “Board”), in its capacity as the governing authority for Plain Township, Ohio (the “Township”), met in regular session at the Plain Township Fire Department on August 4, 2021, with the following members present: Dave Olmstead and Tom Rybski, and Tom Rybski moved the adoption of the following RESOLUTION:

WHEREAS, pursuant to Section 505.27 of the Ohio Revised Code, the Township may establish such collection systems and designate solid waste facilities as may be necessary or appropriate to provide for the safe and sanitary management of Solid Waste, including Recyclable Materials and Yard Waste, generated within the Township; and

WHEREAS, the Township has determined that it is in the best interests of the Township and its Residents that the Township arrange for the collection, transportation and delivery for disposal or processing of all Solid Waste, Recyclable Materials and Yard Waste generated at Residential Units and Municipal Facilities and during Special Events located within the Township; and

WHEREAS, on May 6, 2021, the Township, as part of a Joint Bid Process with several communities located within the jurisdiction of the Solid Waste Authority of Central Ohio (“SWACO”) (“2021 Consortium”), invited through advertisement in The Daily Reporter qualified providers of the Collection Services to submit bids to provide such Collection Services on the terms and conditions contained in the Collection Agreement as included in the Bid Documents; and

WHEREAS, the Contractor submitted a bid to become the sole provider of Collection Services for the benefit of the Township and its Residents; and

WHEREAS, after the official opening of the bids on June 10, 2021 by the 2021 Consortium and consideration of all bids for Collection Services, the Township determined that the selected Contractor is qualified to provide the Collection Services to the Township; and

WHEREAS, the Township and the Contractor intend to negotiate and agree upon final terms and conditions for performance of the Collection Services substantially in conformance with the Collection Agreement included in the Bid Documents for the collection, delivery and processing of all Solid Waste, Recyclable Materials and Yard

Waste generated by Residential Units, Municipal Facilities, and during Special Events in Plain Township, Ohio; and

NOW, THEREFORE: BE IT RESOLVED, that the Board of Trustees of Plain Township, Ohio does hereby authorize the Township Administrator to enter into a Collection Services Agreement with Rumpke of Ohio, Inc. that is substantially in accordance with the Collection Agreement as included in the Bid Documents, for a term of three (3) years at the base bid price of \$21.50 per residential unit per month for the collection of Solid Waste, Recyclable Materials and Yard Waste with the possibility of two (2) extension years at the base bid price of \$22.25 in year one of the extension and at the base bid price of 23.03 in year two of the extension per residential unit per month for the collection of Solid Waste, Recyclable Materials and Yard Waste, beginning effective January 1, 2022; and

BE IT FURTHER RESOLVED, that the Board of Trustees of Plain Township, Ohio does hereby reject all other bids; and

BE IT FURTHER RESOLVED, that it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting in compliance with all legal requirements, including Ohio Revised Code §121.22.

Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 210804A3.

The Board of Township Trustees of Plain Township, Franklin County, Ohio (the "Board"), in its capacity as the governing authority for Plain Township, Ohio (the "Township"), met in regular session at the Plain Township Fire Department on August 4, 2021, with the following members present: Dave Olmstead and Tom Rybski, and Dave Olmstead moved the adoption of the following RESOLUTION:

WHEREAS, pursuant to Section 505.27 of the Ohio Revised Code, the Township may establish such collection systems and designate solid waste facilities as may be necessary or appropriate to provide for the safe and sanitary management of Solid Waste, including Recyclable Materials and Yard Waste, generated within the Township; and

WHEREAS, the Township has determined that it is in the best interests of the Township and its Residents that the Township arrange for the processing of all Recyclable Materials generated at Residential Units and Township Facilities and during Special Events located within Plain Township; and

WHEREAS, on February 18, 2021 and on February 25, 2021, the Township, as part of a Joint Bid Process with several communities located within the jurisdiction of the Solid Waste Authority of Central Ohio (“SWACO”) (“2021 Consortium”), invited through advertisement in The Daily Reporter qualified providers of the Recycling Services to submit bids to provide such Recycling Services on the terms and conditions contained in the Recycling Services Agreement as included in the Bid Documents; and

WHEREAS, on April 15, 2021, the Contractor submitted a bid to become the sole provider of Recycling Services for the benefit of the Township and its Residents; and

WHEREAS, after the official opening of the bids on April 15, 2021 by the 2021 Consortium and consideration of all bids for Recycling Services, the Township determined that the selected Contractor is qualified to provide the Recycling Services to the Township; and

WHEREAS, the Township and the Contractor intend to negotiate and agree upon final terms and conditions for performance of the Recycling Services substantially in conformance with the Recycling Services Agreement included in the Bid Documents for the processing of all Recyclable Materials generated by Residential Units, Township Facilities, and during Special Events located within Plain Township, Ohio; and

NOW, THEREFORE: BE IT RESOLVED, that the Board of Trustees of plain Township, Ohio does hereby authorize the Township Administrator to enter into a Recycling Services Agreement with Rumpke of Ohio, Inc. that is substantially in accordance with the Recycling Services Agreement attached hereto, for a term of two (2) years and shall automatically renew for three additional one-year term(s) unless, Plain Township, at its sole discretion, provides notice of termination within thirty (30) days of the renewal date, at a price set in accordance with the amount provided in the Bid Form, attached hereto and incorporated herein as Exhibit C, measured on a per ton basis or fraction thereof of Recyclable Materials delivered to the Identified Facility by Collection Contractor; and

BE IT FURTHER RESOLVED, that the Board of Trustees of Plain Township, Ohio does hereby reject all other bids; and

BE IT FURTHER RESOLVED, that it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting in compliance with all legal requirements, including Ohio Revised Code §121.22.

Mr. Rybski seconded the motion. Vote: All Aye

ZONING

Mr. Collins answered questions about a zoning request to reduce a building set back on a Wilbur Drive lot. The property in question is the last pie shaped lot to be developed and because of the dimensions, the owner needs a variance to reduce the required set back from the street.

Mr. Collins indicated that Franklin County Planning Commission will be reviewing the New Albany Self Storage expansion project on August 11th and then go on to the Rocky Fork Blacklick accord the following week.

ROAD/MAINTENANCE

Mr. Pharris indicated that the leak detection company is coming on August 23, 2021 to investigate the water leak at the pool.

Mr. Pharris also reported that he has received the first price quote on repaving the parking lot at the Township Office. The quote is approximately \$62,000-\$63,000. Mr. Collins indicated to the Board that the parking lot is in rough condition and that the City of New Albany is having the same issue with Village Hall. Mr. Pharris indicated that another quote would be coming in the next few weeks.

FIRE DEPARTMENT

Chief Rupp indicated that there have been 41 Fire runs and 63 EMS runs since the last meeting. Runs are picking up a little over 2020 but are still less than 2019 due to the reduction in commercial usage.

Chief Rupp further indicated that Licking County has left MECC and purchased their own system. This will cause some delays since the two CAD systems cannot communicate directly. Phone calls will need to be made and it will no longer be seamless.

There was some discussion regarding the strategic plan. Mr. Olmstead indicated a desire to have a clear picture of need based on runs. Chief Rupp reported that he has been told that the City of Columbus will be using a large portion of their American Rescue Plan Act Fund to update facilities and add new buildings.

Chief Rupp indicated that the quarterly training report specifies that during the 2nd quarter we had 1034 hours in training.

Additionally, Chief Rupp indicated the last of the fire alarm system was installed the day of the meeting and that it had been updated to code which is beyond what the system was when the fire house was built.

Mr. Olmstead asked Chief about software to track maintenance on equipment. Chief Rupp indicated that they had a spreadsheet they were utilizing to keep track of costs and maintenance, as well as age of equipment. Mr. Collins indicated that the Township had previously looked into software for maintenance to do the same thing, but that the cost was exceptional (around \$2,500 to purchase and then \$2,000 a year for maintenance).

Lastly, Chief Rupp indicated that the safety trailer had been taken to get new tires and generally tuned up since the old tires had dry rotted, and when they pulled out to head back to the station, the side heaved out due to age and water damage. It has been taken back to the manufacturer to see if it can be repaired.

Mr. Olmstead made a motion to pass Resolution No. 210804F1. Be it Resolved, to set aside and authorize payment to Advanced Concepts, Inc., up to \$341,800 for the Plain Township Fire Station 121 Roof Improvement Project out of fund 2111-220-55020 (Fire – Buildings and Additions). Mr. Rybski seconded the motion. Vote: All Aye

Mr. Rybski made a motion to pass Resolution No. 210804F2.

WHEREAS, the Board of Trustees has received a letter of resignation from Michael Tocci from his position as firefighter to be effective as of August 9, 2021; and,

WHEREAS, the Township Board of Trustees expresses its appreciation of the work performed by Mr. Tocci during his 14.5 years with Plain Township and thanks him for his contributions to Plain Township; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Plain Township accepts the resignation of firefighter Michael Tocci effective as of August 9, 2021.

Mr. Olmstead seconded the motion. Vote: All Aye

FISCAL OFFICE

Mr. Olmstead made a motion to pass Resolution No. 210804B1.

WHEREAS, the American Rescue Plan Act of 2021, 117 Public Law 2, (ARPA) was signed into law by the President of the United States on March 11, 2021; and

WHEREAS, ARPA appropriates \$19.53 billion in Coronavirus Local Fiscal Recovery Funds to States for distribution to “non-entitlement units of local government” (NEUs); and

WHEREAS, Ohio is required to allocate and distribute the Local Fiscal Recovery Fund payment received from the US Treasury to each NEU in the State an amount that bears the same proportion to the amount of such payment as the population of the NEU bears to the total population of all the NEUs in the State; and

WHEREAS, Ohio is required to identify all eligible NEUs within the state according to the guidelines established by the Secretary of the Treasury

WHEREAS, the Ohio General Assembly adopted House Bill 168 officially designating all of Ohio townships as eligible NEUs with regard to ARPA funding; and

WHEREAS, Plain Township is requesting its share of the Coronavirus Local Fiscal Recovery Funds.

NOW THEREFORE, be it resolved that the Board of Trustees of Plain Township affirms that all funds received from the Coronavirus Local Fiscal Recovery Fund pursuant to ARPA will be expended only to for eligible purposes as described in 42 U.S.C. 803(c)(1), and any applicable regulations and guidance:

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

FURTHERMORE, be it resolved by the Board of Trustees of Plain Township that the Plain Township Fiscal Officer take all necessary action to:

- (1) Register with the Ohio Office of Budget and Management to receive Coronavirus Local Fiscal Recovery Funds;**
- (2) Establish the Coronavirus Local Fiscal Recovery Fund;**

(3) On or before October 31, 2021, make the first annual expenditure report to the US Treasury as required by ARPA and/or US Treasury Guidelines; and

Take such other measures as are required to comply with the US Treasury guidelines on receiving ARPA Coronavirus Local Fiscal Recovery Funds.

Mr. Rybski seconded the motion. Vote: All Aye.

Mr. Rybski made a motion to pass Resolution No. 210804B2.

Whereas, Plain Township passed Resolution 210804B1 to establish the Coronavirus Local Fiscal Recovery Fund and to accept American Rescue Plan Act funds for non-entitlement units of local government; and

Whereas, Plain Township's share of American Rescue Plan Act funds for non-entitlement units of local government is \$100,822.90 in fiscal year 2021.

Be it Resolved to certify an increase in receipts and appropriations in the Coronavirus Local Fiscal Recovery Fund (4903-000-00000) - Receipts by \$100,822.90 and Appropriations –Expenses-Other by \$100,822.90 and Transfers-Out by \$0.00.

Mr. Olmstead seconded the motion. Vote: All Aye.

Mr. Olmstead made a motion to pass Resolution No. 210804B3. Be it resolved, to authorize and pay the State of Ohio Treasurer an amount up to \$9,340 for the Ohio Auditor of State 2019 and 2020 Financial Audit out of fund 1000-110-53010 (General – Auditor's and Treasurer's Fees). Mr. Rybski seconded the motion. Vote: All Aye.

OLD BUSINESS

Mr. Rybski inquired as to what the recommendation was for the pool for the remainder of the season. Mr. Collins recommended staying open through Labor Day after doing a cost analysis of water versus a credit to the members.

NEW BUSINESS

Mr. Olmstead indicated that the chiller at the McCoy Center was delivered the day of the meeting. The McCoy Center will be closed for a couple of weeks.

Mr. Collins indicated to the Board that he and Chief Rupp had discussed possibly scheduling firefighter interviews at the next evening meeting on September 1st. Additionally, Chief Rupp indicated that he will be submitting a job description for the position of Assistant Chief to the Board for their approval.

ADJOURNMENT

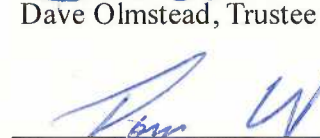
Mr. Olmstead made a motion to adjourn the meeting at 7:59 p.m. Mr. Rybski seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:

David Ferguson, Trustee



Dave Olmstead, Trustee



Thomas Rybski, Trustee



Bud Zappitelli, Fiscal Officer