

**RECORD OF PROCEEDINGS***Minutes of Meeting*

Plain Township Board of Trustee Meeting

*Held*

Administrative Office

7:15 a.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Administrative Office, 45 Second Street, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson and Dave Olmstead. Tom Rybski was absent. Bud Zappitelli, Fiscal Officer, was present. Other people present were Ben Collins, Chief Hoovler and Bob Pharris.

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

Mr. Olmstead requested an executive session for the purpose of employment.

**APPROVAL OF MINUTES**

**Mr. Olmstead made a motion to approve the September 4, 2019 Board of Trustees Meeting minutes as submitted. Mr. Ferguson seconded the motion.**

**Vote: All Aye (Resolution 19091801)**

**PAYMENT OF THE BILLS**

**Mr. Olmstead made a motion to pay the pending warrants in the amount of \$203,327.00.**

**Mr. Ferguson seconded the motion. Vote: All Aye (Resolution 19091802)**

**ADMINISTRATOR**

Mr. Collins reported that every employee should have received a FormFire communication. He will send out weekly reminders until the due date of October 3, 2019.

Mr. Ferguson is requesting a technology plan for Administrative, Fiscal and Fire department. Mr. Collins said the Township has several PC's that can't operate Windows 10 and need to be replaced. The Township is a small business operation and uses desktop computers, not a server and workstations.

**Mr. Ferguson made a motion to pass Resolution No. 190918A1. Be it resolved, to pay Dayton Mailing Service, Inc., 888 Dayton Street, Yellow Springs, Ohio 45387, up to \$2,500.00 for the printing, folding, bundling, post office delivery and bulk mailing of the fall township newsletter, to be paid from account 01-A-26 (General-Other). Dayton Mailing Service, Inc. requires prepayment of postage, estimated to be \$881.77.**

**Mr. Olmstead seconded the motion. Vote: All Aye**

Mr. Olmstead suggested the Board of Trustees wait to discuss the cemetery plan until they have all three Trustees present.

Mr. Olmstead said he still needs to get in touch with Everett regarding the McCoy Center for the Arts vacant board seat. The McCoy Board will be meeting October 17, 2019 to appoint a new member.

### ZONING

Mr. Collins reported that the planner for Columbus acknowledged there was an error with the Rocky Fork Blacklick Accord application and they are working to correct it and resubmit to the RFBA panel. Mr. Collins' concern is that the Accord panel has never approved density at that rate. There continues to be opposition to the AEP communications tower on Harlem Road.

### MAINTENANCE

The John Deere Backhoe replacement was discussed. Mr. Pharris indicated the quote for the John Deere 310L has a smaller engine and less horsepower than the backhoe that the Township will be replacing. Mr. Olmstead inquired about whether there will be a cost split between funds (General and Roads). Mr. Ferguson requested an additional quote to make sure the Township is purchasing what they need, not what is currently available. There was discussion concerning backhoe options and when a purchase would need to be made.

Mr. Pharris reported that they have two fiberglass platforms left to replace on the playground slides at the pool. He said the rest of them have been installed.

### FIRE DEPARTMENT

Chief Hoovler said there were 118 fire and EMS runs since the last Board of Trustees meeting.

**Mr. Olmstead made a motion to pass Resolution No. 190918F1.**

**WHEREAS, the Plain Township Fire Department is in need of a new emergency medical transport vehicle; and**

**WHEREAS, the Board of Trustees (the "Board") of Plain Township, Franklin County, Ohio, (the "Township") may, pursuant to the provisions of Ohio Revised Code 505.37, purchase any fire apparatus that seems advisable to the Board; and**

**WHEREAS, the Township is a member of the Ohio Department of Administrative Services Cooperative Purchasing Program ("ODAS"); and**

**WHEREAS, the Board desires to accept a proposal and enter into a Purchase Agreement for a Horton Emergency Medical Transport Vehicle with Horton Emergency Vehicle Company consistent with the provisions of ODAS Ohio State Term Schedule Contract No. 800330; and**

**WHEREAS, the financial obligations of the Township outlined in the proposal will not be due and owing this calendar year, and will not be appropriated for the purpose of fulfilling the Township's obligations under the provisions of the proposal until next calendar year; and**

**WHEREAS, it is in the best interest of the Township and its residents to enter into a Purchase Agreement and purchase an emergency medical transport vehicle pursuant to the**

provisions of the attached proposal, and the purchase of the desired emergency medical transport vehicle is advisable to the Board.

**RESOLUTION**

**NOW THEREFORE**, be it resolved by the Board of Trustees of Plain Township, Franklin County Ohio, that the following Resolution be, and hereby is, adopted:

**RESOLVED**, that the Board hereby approves and accepts the proposal to purchase a Horton Emergency Medical Vehicle attached hereto as Exhibit A and incorporated herein by this reference ("Purchase Agreement").

**RESOLVED**, that the Board hereby authorizes, empowers and appoints Ben Collins, Plain Township Administrator, on behalf of the Board and the Township, to accept said purchase proposal and such other necessary documents associated with the purchase of the desired emergency medical transport vehicle, and take such actions as the Township Administrator may deem necessary or desirable in fulfilling the obligations of the Board and Township under the terms of the purchase proposal.

**RESOLVED**, that the financial obligations of the Township in accepting the purchase proposal are expressly subject to future resolutions of the Board appropriating and authorizing the expenditure of such funds as are necessary to meet the Township's financial obligations. Those obligations are also subject to the certification of the Township Fiscal Officer under Section 5705.41 of the Ohio Revised Code.

**RESOLVED**, that the specifications of the emergency medical transport vehicle are subject to review by the Franklin County Prosecutor pursuant to section 505.37 of the Ohio Revised Code.

**RESOLVED**, that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including, but not limited to, Section 121.22 of the Ohio Revised Code.

Mr. Ferguson seconded the motion. **Vote: All Aye**

Mr. Olmstead made a motion to pass Resolution No. 190918F2. Be it resolved, to pay Stryker \$8,552.01 for Physio Control equipment maintenance between contracts for August 19, 2019 to May 13, 2020 out of fund 28-A-05F. (EMS-Other-Routine Maintenance).

Stryker

11811 Willows Road NE

P.O. Box 97006

Redmond, WA 98073-9706

Mr. Ferguson seconded the motion. **Vote: All Aye**

Mr. Ferguson asked Chief Hoovler to work with Mr. Pharris and Mr. Collins to get an estimate on repairing/ replacing the concrete in front of the Fire House. There was a brief discussion concerning the depth of the concrete required for heavy equipment.

Chief Hoovler said they are still waiting on the Prime AE report for the Fire Station roof.

**FISCAL OFFICE**

The Fiscal Office presented the August 2019 Bank Reconciliation and End of Month Reports.

The Fiscal Officer reported that the Township has to approve the Amounts and Rates as Determined by the Budget Commission.

**Mr. Ferguson made a motion to pass Resolution No. 190918B1. Be It Resolved, to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor for the next succeeding fiscal year commencing January 1, 2020. See attached. Mr. Olmstead seconded the motion. Roll Call Vote: All Aye**

**Mr. Ferguson made a motion to table Resolution 190918B2. Mr. Olmstead seconded the motion. Vote: All Aye**

**EXECUTIVE SESSION**

**Mr. Olmstead made a motion to adjourn into executive session 8:02 a.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Ferguson seconded the motion. Roll Call Vote: All Aye**

**Mr. Zappitelli and Mr. Collins attended the Executive Session.**

**Mr. Olmstead made a motion to close out of executive session at 8:20 a.m. Mr. Ferguson seconded the motion. Roll Call Vote: All Aye**

**ADJOURNMENT**

**Mr. Ferguson made a motion to adjourn the meeting at 8:20 a.m. Mr. Olmstead seconded the motion. Vote: All Aye**

**BOARD OF TRUSTEES:**

  
David Ferguson, Trustee

  
Dave Olmstead, Trustee

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Thomas Rybski, Trustee

  
Bud Zappitelli, Fiscal Officer