

RECORD OF PROCEEDINGS

Minutes of Meeting

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session at 7:00 p.m. at the Fire Station, 9500 Johnstown Road, New Albany, OH 43054.

Mr. Ferguson called the meeting to order. Mr. Ferguson led the Trustees in the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson, Tom Rybski and Dave Olmstead. Bud Zappitelli, Fiscal Officer, was present. Others present: Jack Rupp, Ben Collins, and Michal Armstrong. Visitors present: Kerri Mollard, Jon Hastings

ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Olmstead requested an Executive Session regarding employment.

Mr. Collins indicated that he would be adding in discussion on the Township's insurance renewal options with the insurance representative, Jon Hastings.

APPROVAL OF MINUTES

Mr. Rybski made a motion to approve the October 20, 2021 Board of Trustees Meeting minutes. Mr. Ferguson seconded the motion. Vote: All Aye. (Resolution 21110301)

Mr. Olmstead made a motion to approve the October 26, 2021 Board of Trustees Meeting minutes. Mr. Rybski seconded the motion. Vote: All Aye. (Resolution 21110302)

Mr. Olmstead made a motion to approve the October 27, 2021 Board of Trustees Meeting minutes. Mr. Rybski seconded the motion. Vote: All Aye. (Resolution 21110303)

PAYMENT OF THE BILLS

Mr. Ferguson made a motion to pay the pending warrants in the amount of \$391,743.09.

Mr. Olmstead seconded the motion. Vote: All Aye. (Resolution 21110304)

CITY LIASION – MIKE DURIK

Mr. Durik was unable to attend.

ADMINISTRATOR

Mr. Collins indicated that there have been some recent complaints regarding speeding in Taylor Estates.

Mr. Collins reported that there was a failed septic on Pine Meadows and an aerator has been requested. There are concerns regarding the storm system and Mr. Collins will be following up.

Next, Mr. Collins indicated that driveway repair at the fire station is scheduled for 17th and 18th of November 2021. Additionally, the roof project has begun on the fire station.

Mr. Collins then introduced Mr. Hastings to give an overview of the vision, dental and health insurance quotes for 2022. An extensive discussion ensued regarding the three possible avenues for health insurance. The Board agreed to take some time to review the options, and then will make a decision at the next meeting scheduled for November 16th, 2021.

Mr. Collins indicated that there is a proposal from OSU to MECC to allow emergency physician fellows to ride along with the EMT's to gain emergency response experience. MECC is considering that proposal. Additionally, MECC's dispatch center will move in late December/early January.

Mr. Collins reported that there has been a request for a credit due to the leak at the pool. Assuming that is approved, we should have a sizeable credit on our water account for next year. Additionally, Mr. Collins reported that he has filed a claim with insurance for the pipe repair in an effort to cover the loss on utilities at the pool this past summer.

Mr. Collins further indicated that there will be changes to the personnel manual. The Township gained a holiday with the addition of Juneteenth as a Federal holiday, which takes the Township to 11 holidays overall. Additionally, based on benchmark policies and previous discussion, Mr. Collins is proposing added language to the manual for paid parental leave of 6 weeks. The Board will review these changes and discuss further at the next meeting.

Mr. Ferguson made a motion to pass Resolution 21103A1. Be it resolved, to set aside and pay Columbus Pool Management, Inc., 8852 Whitney Dr., Lewis Center, OH 43035, the amount of \$8,995.25 in performance incentives for the 2021 pool management contract, from fund 2171-610-53060 (Pool – Contracts). This amount includes \$100 each for 24 life guard certification reimbursements and a 3% contract incentive for fully staffing the facility throughout the season. Mr. Olmstead seconded the Motion. Vote: All Aye.

Mr. Ferguson made a motion to pass Resolution No. 211103A2. Be it resolved, to renew coverage and to pay the Ohio Township Association Risk Management Authority (OTARMA) \$44,305.00 for Property and Liability Insurance coverage for the period of November 8, 2021 to November 8, 2022. Mr. Rybski seconded the Motion. Vote: All Aye.

ZONING

Mr. Collins indicated that there was nothing to report at this time.

ROAD/MAINTENANCE

Mr. Collins indicated that the Franklin County Engineer has applied for a grant on the Tippet Road culvert.

Mr. Ferguson indicated that the cemetery looks great. Cemetery driveway repairs are scheduled to start November 4, 2021.

FIRE DEPARTMENT

Chief Rupp indicated that there have been 38 fire and 60 EMS runs since the last meeting. Currently, the year to date is in line with 2020. It does not appear as though numbers will be as high as they were in 2019.

In response to questions, Chief Rupp indicated that the Fire Department is looking at a 57% increase in nursing home runs because of an aging population. Additionally, he anticipates nursing home runs to continue to increase as the nursing homes reach full capacity.

Chief Rupp reported that the ladder truck is expected back in the next few days. All issues should be resolved.

Mr. Rybski made a Motion to pass Resolution No. 211103F1. Be it resolved to approve out of state travel for Acting Lt. Joe Herren to attend County Fire Tactics Officer Development Program. The amount not to exceed \$1,200 for conference expenses including registration fees, meals, long distant travel. The program will be held in Pensacola, Florida on January 10-14, 2022. Out of fund 2111-220-58018 (Fire District – Other Expenses-Training). Mr. Ferguson seconded the Motion. Vote: All Aye.

FISCAL OFFICE

Mr. Zappitelli indicated that there was nothing from the Fiscal Office other than Resolutions.

Mr. Olmstead made a Motion to pass Resolution No. 211103B1.

PREAMBLE

WHEREAS, ORC Section 503.55 allows a township to adopt a resolution authorizing the acceptance of payments by financial transaction devices for township expenses; and

WHEREAS, it is in the best interest of Plain Township, Franklin County, Ohio (hereinafter the "Township") and its residents to authorize the Township Administrative Office, the Township Fiscal Office, and the Township Aquatic Center to accept payment by financial transaction devices for all Township Aquatic Center fees and expenses; and

WHEREAS, it is in the best interest of the Township and its residents to authorize the Township Administrative Office and the Township Fiscal Office to accept payment by financial transaction devices for all Township Administrative fees and expenses; and

WHEREAS, it is in the best interest of the Township and its residents to authorize the Township Administrative Office and the Township Fiscal Office to accept payment by financial transaction devices for all Township Cemetery fees and expenses; and

WHEREAS, it is in the best interest of the Township and its residents to authorize the Township Administrative Office, the Township Fiscal Office, and the Township Fire Department to accept payment by financial transaction devices for all Township Fire Department fees and expenses.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED by the Township Board of Trustees (hereinafter the "Board") that, pursuant to ORC Section 503.55, the Township Administrative Office, Township Fiscal Office, Township Aquatic Center and Township Fire Department are hereby authorized to accept payments through the use of credit cards; debit cards; charge cards; pre-paid or stored value cards, or any other device or method for making an electronic payment or transfer of funds for all fees, costs, assessments, fines, penalties, payments or any other expenses owed or otherwise paid to the Township Aquatic Center, Township Administrative Office, Township Fiscal Officer and Township Fire Department as described in this resolution.

BE IT FURTHER RESOLVED, pursuant to ORC Section 503.55(E), that there will be a 3% convenience fee imposed upon a person making a payment on all transactions totaling \$100 or greater, or any online payment of a township expense regardless of the total transaction amount, pursuant to this Resolution. The payment of the convenience fee shall be considered voluntary and is not refundable.

BE IT FURTHER RESOLVED, pursuant to ORC Section 503.55(G), that if a person makes a payment by a financial transaction device and the payment is returned or dishonored for any reason, the person is liable to the Township for payment of a penalty of twenty dollars (\$20.00), in addition to any other available civil or criminal remedies provided by law.

BE IT FURTHER RESOLVED, that the Township fiscal officer is hereby designated as an administrative agent to solicit proposals within the guidelines established by this Resolution and in compliance with ORC Section 503.55.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be posted in the Township Administrative Office, the Township Fiscal Office, the Township Aquatic Center and the Township Fire Department.

BE IT FURTHER RESOLVED, that the Township Administrative Office, the Township Fiscal Office, the Township Aquatic Center, and the Township Fire Department may use only the financial institutions, issuers of financial transaction devices, and the processors of financial transaction devices with which the Board contracts, and each such office is subject to the terms of those contracts.

BE IT FURTHER RESOLVED, that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including, but not limited to, ORC Section 121.22.

This Resolution shall take effect at the earliest time allowed by law.

Mr. Rybski seconded the Motion. Vote: All Aye.

Mr. Olmstead made a Motion to pass Resolution No. 211103B2. Be it resolved to appropriate \$36,000 of funds certified but not yet appropriated to fund 4910-220-55000 (Capital Equipment – Fire). Mr. Rybski seconded the Motion. Vote: All Aye.

Mr. Olmstead made a Motion to pass Resolution No. 211103B3. Be it resolved to pay Motorola Solutions \$57,108.90 to replace eight (8) “end of life” MHz mobile radios and nine (9) 800 MHz portable radios. With \$ 44,726.62 out of fund 4910-220-55000 (Capital Equipment-Fire – Fire Equipment) and \$12,382.28 out of 4901-220-55000 (FEMA Grant – Fire Equipment). This purchase is under state contract 21336.

Mr. Ferguson seconded the Motion. Vote: All Aye.

TRUSTEES

Mr. Olmstead indicated that at the McCoy Board and stakeholders meeting a few weeks prior, they expressed their thanks for the appointment that was made. Additionally, the dressing room under the stage is being updated.

Mr. Ferguson indicated that the Foundation Board will be holding their Remarkable Evening virtually again. They are currently looking for alternative venues to have multiple fundraisers rather than just the one they typically have.

EXECUTIVE SESSION

Mr. Ferguson made a motion to adjourn into executive session at 8:38 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Collins, Mr. Zappitelli, and Chief Rupp attended the Executive Session.

Mr. Ferguson made a motion to close out of executive session at 8:57 p.m. Mr. Olmstead seconded the motion. Vote: All Aye

ADJOURNMENT

Mr. Olmstead made a motion to adjourn the meeting at 8:57 p.m. Mr. Rybski seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:


David Ferguson, Trustee


Dave Olmstead, Trustee


Thomas Rybski, Trustee


Bud Zappitelli, Fiscal Officer