

RECORD OF PROCEEDINGS

Minutes of Meeting

Plain Township Board of Trustee Meeting

Held

Township Office 7:15 a.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Administrative Office, 45 Second Street, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present Mr. Ferguson, Mr. Olmstead and Mr. Rybski. Mr. Zappitelli, Fiscal Officer, was present. Other people present were Chief Hoovler, Bob Pharris, Ben Collins and Cindy Powell.

Vistors present: Sheriff Deputy - Ken Upton

ADDITIONS OR CORRECTIONS TO THE AGENDA

None

APPROVAL OF MINUTES

Mr. Ferguson made a motion to approve the November 1, 2017 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion. Vote: All Aye (Resolution 17111501)

PAYMENT OF THE BILLS

Mr. Rybski made a motion to pay the bills in the amount of \$545,945.28. Mr. Olmstead seconded the motion. Vote: All Aye (Resolution No. 17111502)

ADMINISTRATOR

Health Insurance Plan Review

Mr. Collins reviewed the Health Insurance quotes that Plain Township received. Mr. Ferguson asked Mr. Collins what he recommended as the best option. Mr. Collins said he is following the recommendation of our broker and he thinks United Healthcare is the best option. There was discussion concerning the health insurance plans. Mr. Ferguson said he would like to see a program that encourages employee involvement in a wellness program.

Mr. Olmstead made a motion to pass Resolution No. 171115A1. Be it Resolved, to select United Healthcare as the health insurance provider for Plain Township for 2018, through agent Jon Hastings, beginning January 1, 2018 through December 31, 2018 at the benefit levels and cost structure presented in the attached proposal.

Mr. Rybski seconded the motion. Vote: All Aye

Mr. Olmstead made a motion that the Township maintains the HRA Benefits and copays for 2018 that currently exist. Mr. Rybski seconded the motion. Vote: All Aye

Mr. Rybski made a motion to pass Resolution No. 171115A2. Be it resolved, to buy back two (2) grave lots at Maplewood Cemetery from Ronald Cook, for Two Thousand Dollars (\$2000.00), from line 05-A-12 (Cemetery – Other), which reflects the original purchase price of \$1000 each. Mr. Olmstead seconded the motion. Vote: All Aye

SHERIFF DEPUTY – KEN UPTON

Deputy Upton gave an update on Plain Township incidents. There was a brief discussion concerning traffic, accidents and speed enforcement on State Route 62.

ZONING

Mr. Collins said there was a variance application submitted to the Board of Zoning Appeals for a rear yard setback variance for a home addition.

Mr. Collins said that he contacted the prosecutor concerning 10670 Johnstown Road to initiate the process and there is a prosecutor assigned.

MAINTENANCE

There was a brief discussion concerning a property on State Route 62 that is having drainage issues.

Mr. Pharris said they are cleaning up leaves from Township properties.

There was discussion concerning the pool and needed repairs. Mr. Olmstead said he would like to see a budget so they can start looking at what needs replaced and repaired next year.

FIRE DEPARTMENT

Chief Hoovler said they are proceeding with the awards banquet on December 13th at the Fire Station.

Mr. Olmstead said that Harry Sutphen brought out a really nice ladder truck. He said it cost between \$1.1 to 1.3 million. He said that it was going to be delivered to Norwich Township. There was discussion concerning the ladder truck.

FISCAL OFFICE

The October 2017 Bank Reconciliation and End of Month Reports were presented.

Mr. Ferguson made a motion to pass Resolution No. 171115B1. Be it Resolved: To authorize the Plain Township Fiscal Officer to enter into agreement with Gummer & Lewis Investment Counsel, LLC for investment advisor services for a term of (3) three years (2018, 2019, and 2020) unless canceled with a written (30) thirty day notice. To be paid out of Fund 01-A-28 (General – Contractual Services) not to exceed \$6,000.00 per year, payable monthly. Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Ferguson made a motion to pass Resolution No. 171115B2. Be it Resolved: To authorize the Plain Township Fiscal Officer to enter into a contract with Julian & Grube, Inc for 3 years (one year engagement is \$2,500-Two Year is \$2,400-ThreeYear is \$2,300 a year) out of Fund 01-A-28 (General – Contractual Services) to compile our financial statements on the cash-basis of accounting for the year ending 2017, 2018, and 2019. The Township’s financial statements will be prepared in a format that substantially conforms to the reporting model prescribed by Governmental Accounting Standards Board Statement No. 34. “Basic Financial Statement – and Management’s Discussion and Analysis – for State and Local Governments” (GASB No. 34).

Mr. Rybski seconded the motion. Vote: All Aye

ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 7:45 a.m. Mr. Rybski seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:


David Ferguson, Trustee


Dave Olmstead, Trustee


Thomas Rybski, Trustee


Bud Zappitelli, Fiscal Officer