

RECORD OF PROCEEDINGS

Minutes of Meeting

Plain Township Board of Trustee Meeting

Held

Fire Station

7:00 p.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson, Dave Olmstead, and Tom Rybski. Bud Zappitelli Fiscal Officer was present. Other people present were Ben Collins, Chief Hoovler, Cindy Powell, Battalion Chief Sponaugle and Captain Dudley.

Visitors Present: Mike Durik.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Ferguson requested an executive session for the purposes of employment, promotion, or compensation after the City Liaison's report.

APPROVAL OF MINUTES

Mr. Olmstead made a motion to approve the February 19, 2020 Board of Trustees Meeting minutes as submitted. Mr. Rybski seconded the motion.

Vote: All Aye. (Resolution 20030401)

PAYMENT OF THE BILLS

Mr. Ferguson made a motion to pay the pending warrants in the amount of \$322,712.58.

Mr. Rybski seconded the motion. Vote: All Aye (Resolution 20030402)

CITY LIASON-MIKE DURIK

Mr. Durik said that the New Albany City Council met last night. Franklin County is going to be adding guarded walkways and expanding the bridge on old Dublin Granville heading west before the roundabout at Hamilton Quarter. This is going to require the road to be closed for approximately three months (June-August 2020).

EXECUTIVE SESSION

**Mr. Ferguson made a motion to adjourn into executive session at 7:05 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Olmstead seconded the motion.
Roll Call Vote: All Aye**

Mr. Zappitelli and Mr. Collins also attended the Executive Session.

Mr. Ferguson made a motion to close out of executive session at 7:42 p.m. Mr. Rybski seconded the motion. Roll Call Vote: All Aye

ADMINISTRATOR

Regarding the parking at the Cemetery, Mr. Ferguson does not see why the Township cannot ticket violators. Mr. Collins reported that the City of New Albany stated they lacked the statutory authority to enforce the parking requirement. That is not accurate, there is a city ordinance 351.13. Mr. Collins asked the City Law Director to review the ordinance.

Mr. Collins followed up with the Heit Center regarding a couple of programs they would like the Township to consider. One is a Functional Movement screening for the Firefighters and another is a pilot program for Township staff to have access to the Heit Center. The Trustees suggested getting prices from a few local fitness centers to benchmark the average cost and going back to the Heit Center with a proposal.

Mr. Ferguson made a motion to pass Resolution No. 200304A2. Be it resolved, that the Plain Township Board of Trustees hereby re-appoints Mike Chappelle, a resident of the unincorporated territory of Plain Township, to serve as a Plain Township appointee to the Rocky Fork Blacklick Accord, for a term expiring June 9, 2022. Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 200304A3. Be it resolved, to set aside and pay Columbus Pool Management, Inc., 8852 Whitney Dr., Lewis Center, OH 43035, \$20,666.00 to cover the April contract payment from fund 14-A-07 (Pool – Contracts). Mr. Rybski seconded the motion. Vote: All Aye

ZONING

Mr. Collins reported that there was a drainage complaint on Wilbur Road. Chief Hoovler reported that there was flooding on Jug Street.

ROADS/ MAINTENANCE

Mr. Collins reported that the cemetery continues to be busy with funerals. Mr. Pharris is working with the Franklin County Engineer's office to see if they can repair the cemetery drive as part of their surface maintenance program.

FIRE DEPARTMENT

Chief Hoovler reported that they had 128 fire and EMS runs since the last Board of Trustees meeting.

Chief Hoovler passed out an over-lapping run report with month-to-date and year-to-date totals. A second report that Chief Hoovler handed out showed runs by the day of the week. Sundays tend to be the slowest day of the week for runs and Thursday is the busiest. Chief Hoovler pointed out that if Plain Township Fire Department responds to an EMS call outside of Plain Township and they transport the patient, income is generated.

Mr. Olmstead inquired about the Township's preparedness for the possible Coronavirus spread into Ohio and our community. Chief Hoovler reported that they are working with Columbus and Franklin County Health and their advice is to continue to wear the standard protective equipment and follow normal protocol.

Chief Hoovler asked for an approval on a design to wrap the current fleet vehicles to match the new ladder truck. Mr. Olmstead and Mr. Ferguson are not in favor of spending the money to do this right now. Total cost would be approximately \$11,000 for two medics, the Battalion truck and Chief Hoovler's truck. Mr. Olmstead requested a list of the larger expenditures that are expected in 2020 so they can plan out the year. All of the Trustees agreed to finishing the Chief's vehicle.

Mr. Olmstead made a motion to pass Resolution No. 200304F1. Be it Resolved, that the following township vehicle is declared unneeded, obsolete or unfit for township use and is to be disposed of by internet auction:

Item Description

Lot 1: 2004 International Horton medic \$2500 Minimum Bid/\$4000 Reserve

Mr. Ferguson seconded the motion. Vote: All Aye

Mr. Ferguson made a motion to pass Resolution No. 200304A1. Be it Resolved, that the Board of Trustees hereby adopts the attached job description for the position of Fire Chief. Mr. Olmstead seconded the motion. Vote: All Aye

FISCAL OFFICE

Mr. Ferguson inquired about the status of the VIP software conversion. Mrs. Powell reported that the Fiscal Office has closed out February 2020 in OTAS and all data has been extracted and sent to VIP for conversion. Mrs. Powell expects the data to be loaded into the new system for validation by the end of the week. The go-live date is scheduled for March 16, 2020.

Mrs. Powell has been working with the Treasurer of State's office to correct our financials on their online checkbook feature. She will validate the information before the Treasurer of State's office opens up the information to the public.

Mr. Ferguson inquired about the pool bond retirement fund.

Mr. Olmstead made a motion to pass Resolution No. 190304B1, Be It Resolved that the Plain Township Board of Trustees hereby approves the attached Permanent Appropriations for 2020. Mr. Rybski seconded the motion. Roll Call Vote: All Aye

OLD BUSINESS

Chief Hoovler reported that Engine 121 is due back from the paint shop on Friday, 3/6/20. The Fire Department is waiting on the insurance adjuster to get prices for Engine 122. There was discussion about the value at which we insure the vehicles/trucks and if this needs to be reevaluated.

NEW BUSINESS

Mr. Collins updated everyone on the job posting for the Fire Chief position. The announcement of the upcoming vacancy will be shared with employees first and it will be posted to our website, as well as other job posting boards. Mr. Collins has prepared a job position announcement. The Township is requesting applications/resumes by March 29, 2020 with a first review of applicants starting on April 1, 2020.

ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 8:29 p.m. Mr. Rybski seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:



David Ferguson, Trustee



Dave Olmstead, Trustee



Thomas Rybski, Trustee



Bud Zappitelli, Fiscal Officer