

## RECORD OF PROCEEDINGS

*Minutes of Meeting*

Plain Township Board of Trustee Meeting

*Held*

Administrative Office

7:15 a.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Administrative Office, 45 Second Street, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson, Dave Olmstead and Tom Rybski. Bud Zappitelli, Fiscal Officer, was present. Other people present were Ben Collins, Chief Hoovler, Cindy Powell, and Bob Pharris. Visitors present: Mike Durik.

### ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Olmstead requested an executive session at the end of the meeting for purposes of employment.

### APPROVAL OF MINUTES

**Mr. Rybski made a motion to approve the February 5, 2020 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion.**

**Vote: All Aye. (Resolution 20021901)**

### PAYMENT OF THE BILLS

**Mr. Rybski made a motion to pay the pending warrants in the amount of \$303,924.42.**

**Mr. Olmstead seconded the motion. Vote: All Aye (Resolution 20021902)**

### CITY OF NEW ALBANY LIAISON -MIKE DURIK

Mr. Durik reported that the New Albany City Council met last night. They approved rezoning of 95 acres on the northwest corner of State Route 161 and Beech Road. It is currently zoned for retail and commercial. It will now be zoned for medical as well. New Albany City Council feels that this broadens the opportunities for the space. City Council also increased the maximum allowed building height to 80 feet.

New Albany City Council also approved the purchase of a 30-seat van for the beauty park. The van shuttles people from the businesses to the bus line.

There was an architectural review meeting to approve the designs for the old New Albany Mill location. Three Tigers Brewery is pairing up with Harvest Pizza to open in the spot of the old Mill. They are currently in the demolition process of the inside. The roof needs to be replaced. The business will be repaving the parking lot, closing off the entry from State Route 62 and will

have 60 parking spaces. They plan to have outside seating. There is a target date of July 2020 to open. They are still working with the City of New Albany on landscaping plans and the seating capacity is unknown.

Katzinger's is also coming to New Albany. They are moving into the vacant space between Johnson's Ice Cream and the Heit Center.

Mr. Zappitelli inquired about the time frame for the Duke & Duchess move. Mr. Durik reported that they have been through all of the approvals and survey stakes are out at the new location.

Mr. Ferguson inquired about Noah's event center. Mr. Durik reported that it is in receivership. There are no immediate plans for the location.

Mr. Ferguson asked how much the city has committed to the new playground at the school. Mr. Durik said that New Albany approved \$210,000 towards the playground with the understanding and agreement that the park will be open to the public during non-school hours.

Mr. Collins asked about an update on the Miracle baseball field close to the Plain Township Aquatic Center. Mr. Durik believes they are close financially.

### ADMINISTRATOR

Mr. Collins reported that the 2020 pool mailer will be going out this week. The red poly slide for the interactive play structure didn't fit. Mr. Pharris is looking at local distributors for something that will work. Whitewater is refunding the Township \$3,600 for the slide. The slide that we have is functional. Pool deck furniture has been ordered and delivery is expected in April.

The Health Reimbursement Account trended a little higher for 2019 over 2018 because of 3 new full-time employees and their dependents. Mr. Collins believes the Township will end up around \$200,000 in HRA reimbursements for 2019.

Mr. Collins made a recommendation for pool parties in his Administrator's report. If the Board desires that special duty officers be required for pool parties, he recommends that the special duty officer only be required at parties of a certain size, 500 for example. The Township can still reserve the right to require a special duty officer be provided based on the time, size, and activities of the pool rental for groups less than the stated size.

Mr. Collins presented the updated Fire Chief job description. Mr. Collins reported that he circulated the job description through the Chiefs, Battalion Chiefs and Captains. To date, he has not received any comments, suggestions or recommendations for changes. Mr. Olmstead inquired about the lack of mention of having to pass an annual physical in the Abilities section. Mr. Collins pointed out that it is listed in Physical Demands section of the job description. Chief Hoovler said that he has reviewed the job description and will be suggesting some changes. Mr. Collins pointed out that a college degree is not a requirement for this position but is strongly preferred. Mr. Collins would like to finalize the job description at the next Board meeting.

**Mr. Ferguson made a motion to table Resolution No. 200219A1.**

**Mr. Olmstead seconded the motion. Vote: All Aye**

### ZONING

There was discussion concerning the proposed AEP substation on Harlem Road. Last week, Mr. Collins circulated the landscaping plan that was proposed for the substation. AEP has not yet

communicated the plan with the residents. AEP was seeking feedback from the Township. It is outside of the Township's statutory authority to regulate this. However, it's an opportunity to provide feedback. Mr. Collins did speak with a resident and although she is still hopeful that AEP will relocate the tower, she was pleased that they were including a screening/landscaping plan.

Mr. Olmstead asked about the property on Central College. Mr. Collins reported that a religious group is interested in the property for religious use. It would be an allowed use. Parking would need to be addressed; 30 spots would be required.

### MAINTENANCE

Mr. Pharris reported that the Maintenance department received delivery of the main chlorine chemical tank for the pool. He is still waiting on the secondary containment for it. Maintenance has been reassembling equipment that they have painted. They have also helped the Fire Department build a cabinet in Fire Marshall Guthrie's office last week.

Mr. Collins said that the Township does not have an effective way to enforce the Township's parking restriction at the cemetery. Mr. Collins and Mr. Pharris are looking at providing a pull-off spot for parking. Mr. Ferguson suggested we get State Representative Mary Lightbody involved in changing the Ohio Revised Code to specify adhering to parking laws in a cemetery. Mr. Olmstead requested additional details on providing a pull-off spot and some reassurance that the resident in question would use it versus blocking the driveway when visiting the cemetery.

### FIRE DEPARTMENT

Chief Hoovler said there were 95 fire and EMS runs since the last Board of Trustees meeting. Mr. Olmstead discussed the percentage of runs in Plain Township versus outside of Plain Township. He would like to know how many runs the other Fire Departments are making to Plain Township. He would specifically like to know how many runs Columbus is making to Plain Township. Chief Hoovler thinks that it is balanced but he will check.

Chief Hoovler also presented graphics for restriping the existing medics, the Battalion car and the Chief's car. Mr. Rybski suggested not wrapping the older vehicles that the Township will be transitioning out. Mr. Olmstead requested a list of items and expenses that Chief Hoovler will be presenting to the Board further down the road. The Board would like to have an idea of upcoming expenses before making decisions on items that are not priorities.

Chief Hoovler reported that the laundry room is nearing completion.

Mr. Olmstead requested a report showing how many inspections and plan reviews the Township does per year.

**Mr. Rybski made a motion to pass Resolution No. 200219F1. Be it resolved to pay CSC Service Works Super Laundry \$13,854.32 for the purchase, delivery and installation of (1) UniMac #65 washer unit out of fund 10-A-150. (Fire District-Other Expenses).**

**The 2019 Bureau of Workers' Compensation Safety Intervention Grant for Firefighters Exposure to Environmental Elements (FEEEG) grant will cover \$11,649.50. The grant funds were received and receipted in 10-EG in 2019. The Plain Township Fire Department**

will be responsible for contributing matching funds in the amount of \$2,204.82. The total purchase price for the washer unit will be \$13,854.32.

**Super Laundry**

**Attn: Accounts Receivable**

**35 Corporate Drive, Suite 220**

**Burlington, MA 01803**

**Mr. Olmstead seconded the motion. Vote: All Aye**

**Mr. Rybski made a motion to pass Resolution No. 200219F2. Be it Resolved: To transfer \$350,000 from the Fire District Fund Transfer-out line (10-A-17) to Fund 21 – Capital Equipment – Fire Fund Transfers-in line (21-F).**

**Mr. Olmstead seconded the motion. Vote: All Aye**

**Mr. Olmstead made a motion to pass Resolution No. 200219F3. Be it resolved to purchase and set aside funds to pay for a new medic from Horton Emergency Vehicles, 3800 McDowell Road, Grove City, Ohio, 43123. At a cost of \$281,907.66, out of fund 21-A-02, (Capital Equipment – Fire – Fire Equipment). This medic unit will be built on a 5500 Series 4x4 Dodge/ Horton, Type-1 chassis and purchased on the State of Ohio purchasing plan for \$260,269.66 and additional options costing \$21,638 for a total of \$281,907.66.**

**Mr. Rybski seconded the motion. Vote: All Aye**

### **FISCAL OFFICE**

Mrs. Powell reported that the Fiscal office is waiting until they close out February 2020 to do the data conversion from OTAS to VIP. She has a conference call on Thursday, 2/20/20, to go over the timeline of the launch. The Fiscal office is expecting to go LIVE by mid-March. Michal Armstrong is starting on Tuesday, 2/25/20. Mrs. Powell is currently working on 2019 financial statements and 2020 Permanent Appropriations.

### **OLD BUSINESS**

Mr. Rybski attended the Facebook opening. It was a nice event. Facebook is committed to supporting the local communities. Facebook contributed to Rose Run Park and they are supporting STEM education in the Licking Heights school district. Mr. Rybski also attended the New Albany leadership event last week.

### **EXECUTIVE SESSION**

**Mr. Ferguson made a motion to adjourn into executive session at 8:04 a.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Rybski seconded the motion.**

**Roll Call Vote: All Aye**

Mr. Zappitelli and Mr. Collins also attended the Executive Session.

Mr. Olmstead made a motion to close out of executive session at 8:20 a.m. Mr. Rybski seconded the motion. Roll Call Vote: All Aye

ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 8:20 a.m. Mr. Rybski seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:

  
\_\_\_\_\_  
David Ferguson, Trustee

  
\_\_\_\_\_  
Dave Olmstead, Trustee

  
\_\_\_\_\_  
Thomas Rybski, Trustee

  
\_\_\_\_\_  
Bud Zappitelli, Fiscal Officer