

RECORD OF PROCEEDINGS

Minutes of Meeting

Plain Township Board of Trustee Meeting

Held

Fire Station

7:00 p.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Dave Ferguson, Dave Olmstead and Tom Rybski. Bud Zappitelli, Fiscal Officer, was present. Other people present were Chief Hoovler, Chief Rupp, Ben Collins and Cindy Powell.

Visitors Present: Mike Durik, Lisa Leatherman, Captain Dudley, Lieutenant Reasoner, Firefighter Dubeck, Firefighter Witkowski, Firefighter Zierk and Firefighter Pershing.

ADDITIONS OR CORRECTIONS TO THE AGENDA

An Executive Session was added after item #6 by Mr. Olmstead for purposes of promotion. Mr. Collins amended Resolution 190807A4, adding the Fire Chief to the authority.

APPROVAL OF MINUTES

Mr. Rybski made a motion to approve the July 16, 2019 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion.

Vote: All Aye. Mr. Ferguson abstained because he was not in attendance at that meeting. (Resolution 19080701)

Mr. Rybski made a motion to approve the July 17, 2019 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion.

Vote: All Aye (Resolution 19080702)

PAYMENT OF THE BILLS

Mr. Ferguson made a motion to pay the pending warrants in the amount of \$347,712.44.

Mr. Olmstead seconded the motion. Vote: All Aye (Resolution 19080703)

MIKE DURIK – CITY LIASON

The City of New Albany plans to have Dublin-Granville Road open before the first day of school on August 15, 2019. The park sections of the Rose Run project will not be completed until December 2019. The bridge over the creek is in the finishing stages. The City Manager was authorized to negotiate a lease for the land that the proposed amphitheater will be built on. The

land is owned by the New Albany Plain Local School District. It is Mr. Durik's understanding that Dublin-Granville Road will not have to be closed during construction of the amphitheater.

EXECUTIVE SESSION

Mr. Olmstead made a motion to adjourn into executive session at 7:08 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Rybski seconded the motion.

Roll Call Vote: All Aye

Mr. Zappitelli, Mr. Collins, Chief Hoovler and Assistant Chief Rupp also attended the Executive Session.

Mr. Olmstead made a motion to close out of executive session at 7:16 p.m. Mr. Ferguson seconded the motion. Roll Call Vote: All Aye

ADMINISTRATOR

Mr. Collins said that we are still tracking ahead of last year on our HRA reimbursements. He is requesting a higher purchasing authority for the Township Administrator and Fire Chief from \$2,500 to \$5,000. He said Mrs. Powell suggested a spending authority increase for the Fire Chief as well. The Township had another mosquito treatment by Franklin County Public Health on July 22, 2019 and the mosquito count is coming down. They are nuisance mosquitos, none have tested positive for West Nile. Mr. Collins is requesting out of state travel for a conference. Mr. Collins also has a proposal from Prime AE group to inspect the Fire Station roof.

Mr. Collins said that today there is a drainage repair being completed on Bevelhymer Road just south of the intersection at Walnut Street. Mr. Collins sent a request to ODOT to check on the regular seasonal visibility issues at State Route 605 and Walnut Street, as well as a report of dead Ash trees along State Route 605.

Mr. Collins said that pool revenues have rebounded with the nice weather. The swim lesson program has done very well over last year. The vendor that the Township is using to manage the swim lessons added a week of private lessons at the beginning of the season. The township is currently at 200 lessons in 2019 vs 150 lessons in 2018. Mr. Collins gave an update on the pool equipment. The Township is waiting on two small staircases.

Mr. Olmstead inquired about the Stark County litigation with OPEC-HC. Mr. Collins believes that they are waiting for claims from 2017 to be paid. The net result of claims that they have paid on the Township's behalf versus what the Township has already paid is approximately \$35,000. Plain Township has a credit towards any calculation that the Township might owe. There is a potential settlement between Stark County and Jefferson Health Plan to resolve the current lawsuit/litigation.

Mr. Rybski made a motion to pass Resolution No. 190807A1. Be it resolved, by the Board of Trustees of Plain Township that Township Administrator Ben Collins is hereby

appointed to serve as the delegate representing Plain Township on the Governing Board of the MECC Regional Council of Governments.

Be it further resolved that Trustee Dave Olmstead is hereby appointed to serve as the alternate delegate representing Plain Township on the Governing Board of the MECC Regional Council of Governments, in the event the delegate is unable to attend a meeting of the Governing Board. Mr. Ferguson seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 190807A2. Be it resolved, to send Township Administrator Ben Collins to the International City Manager's Association Conference in Nashville, Tennessee October 20-23, cost not to exceed \$3,000.00 out of fund 01-A-03 (General – Travel & Other Expenses). Mr. Rybski seconded the motion. Vote: All Aye

Mr. Ferguson made a motion to pass Resolution No. 190807A3. Be it resolved, to set aside and pay Columbus Pool Management, Inc., 8852 Whitney Dr., Lewis Center, OH 43035, \$21,059.00 to cover the September contract payment from fund 14-A-07 (Pool – Contracts). Remit to:

**Columbus Pool Management, Inc.
4495 Keheley Drive
Marietta, GA 30066**

Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Collins asked the Fiscal Office to hold this check until Columbus Pool Management completes the Winterization.

Mr. Rybski made a motion to pass Resolution No. 190807A4. Be it resolved, that the Board of Trustees hereby authorizes an increase in the Plain Township purchase authority for the township administrator and fire chief from \$2,500 up to \$5,000.

Mr. Ferguson seconded the motion. Vote: All Aye

Mr. Ferguson made a motion to pass Resolution No. 190807A5. Be it resolved, that the Plain Township Board of Trustees hereby approves the Amended 2019 Plain Township Aquatic Center rules and rental terms.

Mr. Olmstead seconded the motion. Vote: All Aye

There was discussion about a particular pool rental that received complaints about inappropriate/lewd/profane language and music. The Trustees also brought up the subject of limiting what groups can rent the pool (residents, etc). The Trustees want to look into requirements such as off-duty police officers.

CITIZENS COMMENTS

Mrs. Leatherman spoke to address her daughter's experience working at the pool for this particular pool party.

ZONING

Mr. Collins reported that the Zoning Commission is meeting tomorrow to introduce an amendment to the zoning resolution for Agritourism. An application is being made to the City of Columbus for Warner Road rezoning for commercial.

MAINTENANCE

Mr. Collins reported that there are storm water maintenance issues along Bevelhymer Road near Sugar Run. The Township faces challenges with the way the city of New Albany has annexed the property on both sides of the road but left the road the responsibility of the Township.

FIRE DEPARTMENT

Chief Hoovler said there were 156 fire and EMS runs since the last Board of Trustees. He said runs are still ahead of last year.

Chief Hoovler reported that the new ladder truck was out of service for 4-5 days. The swivel failed, a critical component in the turn table. The manufacturer repaired it. Everything is working now.

Mr. Olmstead made a motion to pass Resolution No. 190807F1. Be it resolved, by the Plain Township Board of Trustees to pay Prime AE Group up to \$6,000 to provide services including an inspection, assessment, repair recommendations and report on the condition of the roof of the Plain Township Fire Station, according to the attached proposal, to be paid from fund 10-A-12 (Fire – Buildings and Additions).

**Prime AE Group
8415 Pulsar Place, Suite 300
Columbus, Ohio 43240**

Mr. Ferguson seconded the motion. Vote: All Aye (Mr. Rybski abstained)

Chief Hoovler gave a brief overview of the promotion process. He said that it started over a year ago. Candidates have spent much time and effort studying and preparing for the interviews. Mr. Ferguson was very impressed with the candidates/applicants. He concurs that we have some excellent candidates and the future is very bright for the Plain Township Fire Department. Mr. Rybski said the promotion process was difficult. There is a lot of talent within the Fire Department.

On behalf of the Plain Township Board of Trustees, Mr. Rybski announced that they would like to promote Jason Moore to Lieutenant. He came to the department part-time in 2004. He received the department Firefighter of the year award in 2014. He has been designated as Firefighter in Charge since 2015. He served as Team Leader for the Central Ohio Strikeforce Team when the COST team was deployed to Dayton, Ohio after the tornadoes this past Memorial Day.

On behalf of the Plain Township Board of Trustees, Mr. Olmstead announced that they would like to promote Chris Pabst to Captain. Chris came to the department part-time in 1997. He

became full-time in 2001. He was promoted to Lieutenant in 2013. He received the Firefighter of the year award in 2011. He also received the Chief's award in 2005, 2010, and 2017.

Jason Moore and Chris Pabst will be sworn in at the next Board of Trustees meeting on August 21, 2019 at 7:00 p.m. at the Fire Station. Promotions are effective August 24, 2019.

FISCAL OFFICE

Mr. Ferguson made a motion to pass Resolution No. 190807B1. Be it Resolved, to amend Exhibits A and C of the Plain Township Credit Card Account Policy adopted on January 23, 2019 in order to add The Huntington National Bank as an authorized credit card account for Plain Township and to authorize the Township Fiscal Officer to sign a Card Agreement with The Huntington National Bank. Mr. Rybski seconded the motion. Vote: All Aye. Mr. Olmstead abstained.

Mr. Ferguson would like Mr. Collins and the Fiscal Office to review the Fire Department policy of purchasing with the Home Depot credit card.

Mr. Olmstead made a motion to pass Resolution No. 190807B2. Be it resolved, that the Plain Township Board of Trustees hereby approves a service agreement with PSee Solutions to provide Network Management for the Plain Township Administrative Office, Maintenance Department and Aquatic Center. This is a twelve month agreement. Be it further resolved, that the Township Administrator can sign the agreement on behalf of the Board of Trustees.

Be it further resolved, that we set aside and pay PSee Solutions a total of \$5,400 for the 12 month Service Agreement out of the following accounts:

| | |
|---|-----------------------|
| 01-B-08 (General – Other Expenses) | \$4,200 |
| 11-B-04 (Roads – Other Expenses) | \$ 600 |
| 14-A-08 (Pool – Other Expenses) | <u>\$ 600</u> |
| Total | <u>\$5,400</u> |

Mr. Rybski seconded the motion. Vote: All Aye

NEW BUSINESS

Mr. Olmstead asked Mr. Collins about the tower being constructed at the sub-station. Mr. Collins stated that Ohio law allows townships to regulate telecommunications towers in residential districts. This tower, however, is an internal communications tower, not for public communications. Townships also have no authority to regulate public utilities.

ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 8:15 p.m. Mr. Olmstead seconded the motion. Vote: All Aye

RECONVENE THE MEETING

Mr. Olmstead made a motion to reopen the meeting at 8:17 p.m. Mr. Ferguson seconded the motion. Vote: All Aye


Mr. Rybski moved to promote Jason Moore to Lieutenant. Mr. Ferguson seconded the motion. Vote: All Aye (Resolution 19080704)

Mr. Olmstead moved to promote Christopher Pabst to Captain. Mr. Ferguson seconded the motion. Vote: All Aye (Resolution 19080705)

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BOARD OF TRUSTEES:



David Ferguson, Trustee

Dave Olmstead, Trustee



Thomas Rybski, Trustee



Bud Zappitelli, Fiscal Officer