RECORD OF PROCEEDINGS

Minutes of Meeting
Plain Township Board of Trustee Meeting

Held
Fire Station 7:00 p.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson and Tom Rybski. Bud Zappitelli Fiscal Officer was present. Other people present were Ben Collins, Chief Hoovler, Cindy Powell, Battalion Chief Ecleberry, Captain Pabst and Captain Dudley.

Visitors present were Deputy Ken Upton, Scott Dodson, Nathan Ralph and David Reutter.

ADDITIONS OR CORRECTIONS TO THE AGENDA

None

APPROVAL OF MINUTES

Mr. Rybski made a motion to approve the October 10, 2019 Board of Trustees Meeting minutes as submitted. Mr. Ferguson seconded the motion.
Vote: All Aye. (Resolution 19110601)

Mr. Ferguson made a motion to approve the October 16, 2019 Board of Trustees Meeting minutes as submitted. Mr. Rybski seconded the motion.
Vote: All Aye. (Resolution 19110602)

PAYMENT OF THE BILLS

Mr. Rybski made a motion to pay the pending warrants in the amount of $431,175.04. Mr. Ferguson seconded the motion. Vote: All Aye (Resolution 19110603)

CITY LIASON - MIKE DURIK

Not in attendance due to a conflict

NEW ALBANY PARKS AND RECREATION REPORT-SCOTT DODSON

Mr. Dodson said that everything is going really well. Participation is up in every sport. New Albany Parks and Recreation celebrated 20 years this year. They had a summer movie series as part of the celebration. Mr. Dodson presented a plaque to Plain Township for their support of the Parks and Recreation department. New Albany Parks employ 4 full-time employees. The Parks
department received a lot of great feedback from the baseball and soccer tournaments that were held in New Albany this summer.

NPDES UPDATE - NATHAN RALPH AND DAVID REUTTER

Mr. Reutter spoke about storm water. They just held their second annual Storm Water Awareness week. Issues that Townships usually see are bank erosion and homes that are too close to the creeks. He encourages stream set-backs.

Mr. Ralph wanted to remind the Trustees that NPDES has an operational maintenance program in the Franklin County that includes 278 discharging systems. NPDES does not have any current enforcement actions against property owners. They had 5 illicit discharge sewage complaints in 2019 which have all been abated. As they move forward with tracking septic systems, they’d like to start some mapping in Plain Township.

Mr. Rybski asked where NPDES jurisdiction begins and ends in regards to rural, commercial/agritourism development. Mr. Ralph stated that they are given limited authority by the Ohio EPA based on daily average flow of waste water (under 1000 gallons a day).

SHERIFF’S DEPARTMENT - DEPUTY KEN UPTON

Deputy Upton reported that the Franklin County Sheriff’s Department came out to Plain Township 48 times in October 2019. The majority of the runs have been for traffic accidents, alarm drops for businesses and backing up the fire department.

Battalion Chief Ecleberry reported that the Fire Department responded to a few accidents at State Route 605 and Walnut Street in October 2019.

ADMINISTRATOR

Mr. Collins reminded the trustees that the Township’s recycling processing agreement with Rumpke will renew January 1, 2020. There is a pass through recycling processing fee based on the tonnage of recycling this past year. It will be about $1.50/household per month. There will also be an increase in the collection rate of $1.30/month.

Mr. Collins would like to hold a special Board of Trustee meeting to discuss health insurance options. It was tentatively scheduled for Tuesday, November 12th at 7pm. Mr. Ferguson has reservations about switching to a new carrier.

Mr. Ferguson stated that he appreciated the bench marking on the cemetery. He agreed with the assessments and wants to make sure the Township is at least at market rates.

Mr. Collins reviewed the Pool Capital Plan and pool rates. Regarding the Capital Plan, Mr. Collins stated that it would be about $18,500 to replace the diving platforms/blocks. The Township plans to leave the platforms in the posts for the 2020 season to limit the wear and tear. They also plan to work with the swim team to discuss funding opportunities for the platforms. Mr. Collins is planning to replace the deck furniture in stages, as well as the umbrellas.
There was also discussion surrounding the membership and daily rates. Mrs. Powell also stated that we will need to look at the cost of pool credit card processing fees when reviewing the 2020 pool rates.

Mr. Collins reported that the OTARMA insurance renewal is a little higher than last year, mostly due to revaluing the township structures and the new ladder truck. This policy will include cybercrime liability coverage.

Mr. Collins also stated that the Township has the ability to purchase “employee dishonesty and faithful performance of duty” coverage through OTARMA instead of individual surety bonds. The advantage is to the employee. The bond only protects the Township. Currently, the new coverage through OTARMA would only be for new employees or newly elected employees.

Mr. Ferguson made a motion to pass Resolution No. 191106A1. Be it resolved, to renew coverage and to pay the Ohio Township Association Risk Management Authority (OTARMA) $44,159.00 for Property and Liability Insurance coverage for the period of November 8, 2019 to November 8, 2020 from the following funds:

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-A-06B</td>
<td>General-Insurance-Building/Equipment</td>
<td>$8,629.50</td>
</tr>
<tr>
<td>10-A-14B</td>
<td>Fire-Insurance-Building/Equipment</td>
<td>$27,144.39</td>
</tr>
<tr>
<td>11-A-10B</td>
<td>Roads-Insurance-Building/Equipment</td>
<td>$4,676.84</td>
</tr>
<tr>
<td>14-A-12</td>
<td>Pool-Insurance-Building/Equipment</td>
<td>$3,639.44</td>
</tr>
<tr>
<td>05-A-14</td>
<td>Cemetery-Insurance-Building/Equipment</td>
<td>$68.83</td>
</tr>
</tbody>
</table>

Mr. Rybski seconded the motion. Vote: All Aye

Mr. Ferguson made a motion to table Resolution 191106A2 - A Resolution to adopt an employee dishonesty and faithful performance of duty policy. Mr. Rybski seconded the motion. Vote: All Aye

**ZONING**

Mr. Collins said that the Township has yet to introduce the zoning amendment for agritourism. It is still a priority to have this in place and is with legal counsel right now. The Zoning Commission would like to move forward with introducing the amendment. The Franklin County Planning commission will review it as well as the Plain Township Board of Trustees. There will be series of public hearings and public outreach. Mr. Rybski would like to add some language regarding jurisdiction, requirements and compliance. Mr. Collins reported that according to the Ohio Revised code, the Township has very little authority over agritourism activity.

**FIRE DEPARTMENT**

Battalion Chief Ecleberry said there were 176 fire and EMS runs since the last Board of Trustees meeting. Through October 2019, the Fire Department has had an increase of 222 runs year-to-date over 2018, which is a 10% increase.
Battalion Chief Ecleberry reported that the new roof has been installed on the Fire Station. They were happy with the work. Engine 122 was out for preventative maintenance for the last couple of weeks but is back in operation now. Crews have been out doing annual flushing and pumping of the fire hydrants. They are about 97% complete.

Chief Hoovler recognized Captain Pabst for applying for and winning a grant from the Ohio Bureau of Workers Compensation for firefighter’s safety and health. This grant will cover most of the cost of a new extractor for the firefighters’ turnout gear.

FISCAL OFFICE

Mrs. Powell reported that the 2017-2018 Fiscal Audit results have been received and should be finalized soon.

Mrs. Powell said that the VIP Software conversion is ongoing and we are hoping to be ready to go Live no later than January 17, 2020. The fiscal office is currently building the workflow process, creating new account codes and setting up each user for access. Mrs. Powell also gave a PC update and the trustees concurred that we should purchase the 3 remaining PC’s in 2019.

Mrs. Powell will have 2020 appropriations for Board review and approval by December 4, 2019.

Mrs. Powell also reviewed the current pool bond refinancing. The pool bond is scheduled to be paid through December 2028. The Township is allowed to pay it off early, no sooner than December 2020. She said at that point the principal owed will be around $920,000.

Mrs. Powell also presented a year over year fund balances, receipts, expenses and receipts less expenses reports. There was discussion surrounding TIF payments and abatements.

ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 8:31 p.m. Mr. Rybski seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:

David Ferguson, Trustee

Dave Olmstead, Trustee

Thomas Rybski, Trustee

Bud Zappitelli, Fiscal Officer