

RECORD OF PROCEEDINGS

Minutes of Meeting

Plain Township Board of Trustee Meeting

Held

Administrative Office

7:15 a.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Administrative Office, 45 Second Street, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson, Dave Olmstead and Tom Rybski. Bud Zappitelli, Fiscal Officer, was present. Other people present were Ben Collins, Chief Hoovler and Cindy Powell.

Visitors present: Mike Durik - City Liaison

APPROVAL OF MINUTES

Mr. Rybski made a motion to approve the November 27, 2019 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion.

Vote: All Aye. (Resolution 19121801)

Mr. Olmstead made a motion to approve the December 4, 2019 Board of Trustees Meeting minutes as submitted. Mr. Rybski seconded the motion.

Vote: All Aye. (Resolution 19121802)

PAYMENT OF THE BILLS

Mr. Olmstead made a motion to pay the pending warrants in the amount of \$474,360.38.

Mr. Rybski seconded the motion. Vote: All Aye (Resolution 19121803)

CITY LIAISON – MIKE DURIK

Mr. Durik reported that City Council approved a tax abatement for Amazon. City Council also approved a new benchmark package on jobs for Axium plastics. Axium plastics will be building their 3rd building. Joe Stefanov had his review and was renewed as City Manager, this will be his 20th year. City Council also recognized the New Albany High School Girls Golf team on winning States for the 2nd year in a row.

ADMINISTRATOR

Mr. Collins said that he has recommendations for revisions to pool and cemetery fees. He has also revised the language for cemetery rules and regulations regarding monument foundations. He met with Chief Rupp and Fire Marshall Guthrie to update the fee schedule for inspections. There was also discussion about an upcoming funeral that will be held at Maplewood Cemetery.

Mr. Collins requested that there be a medic available. He said that the City of Pataskala has an indigent burial policy. He has reached out to the city staff and is waiting to hear back.

Mr. Collins also reported that the Township is \$3,000 over 2018 year-to-date with the addition of 3 full-time employees on the HRA. Open enrollment is pending through the end of the year. So far there is one employee who will be changing his benefit election and will be moving to his spouse's healthcare coverage.

Mr. Olmstead made a motion to pass Resolution No. 191218A1. Be it resolved: Regular Board of Trustees meetings for 2020 will be held the first Wednesday of each month at 7:00 p.m. and the third Wednesday of each month at 7:15 a.m. The first Wednesday meeting of each month will be held at the Plain Township fire station located at 9500 Johnstown Road, New Albany, Ohio 43054. The second Wednesday meeting of each month will be held at the Plain Township administrative offices located at 45 Second Street, New Albany, Ohio 43054.

The organizational meeting of the Plain Township Board of Trustees will be held on January 8, 2019 at 7:00 p.m. at the Plain Township fire station. The second meeting of January will be held on January 22, 2019 at 7:15 a.m. at the Plain Township administrative offices.

Notice of special meetings will be posted at least 24 hours in advance on the township's website at www.plaintownship.org and at the township office at 45 Second Street, notifying the public of the time, place and purpose of the special meeting. The media will be notified of special meetings via email, telephone or fax – as requested. Notice of emergency meetings will be posted on the township website as soon as possible and notice will be sent via email to local media and any persons who have requested notice.

Mr. Rybski seconded the motion. Vote: All Aye

Mr. Rybski made a motion to pass Resolution No. 191218A2. Be it Resolved to approve a 3% wage increase for all township employees beginning on the first pay date in 2020, being January 3, 2020. Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 191218A3. Be it resolved to amend the Plain Township cemetery rules and fees, as attached, changes to be effective as of January 1, 2020. Mr. Rybski seconded the motion. Vote: All Aye

Mr. Rybski made a motion to pass Resolution No. 191218A4. Be it resolved, that the Plain Township Board of Trustees hereby approves the 2020 Plain Township Aquatic Center rates, including a \$1 increase of daily admission rates.

Mr. Olmstead seconded the motion. Vote: All Aye

ZONING

Mr. Collins reported that the Agritourism text amendment will be coming to the Board of Trustees for approval. The Board will then have 30 days to schedule a public hearing on the amendment.

MAINTENANCE

Mr. Collins reported that Mr. Pharris is currently out on FMLA for at least a week. He said that the Township had another snow event. Michael Bullard handled the maintenance issue on a heating unit that went out at GNG.

Mr. Rybski made a motion to pass Resolution No. 191218M1. Be it Resolved: To increase the amount for the maintenance and resurfacing of unincorporated township roads through the Franklin County Engineer's office from \$97,000 to \$97,804.80 to be paid out of 11-B-03 (Road District – Contracts). Mr. Ferguson seconded the motion. Vote: All Aye

FIRE DEPARTMENT

Chief Hoovler said there were 112 fire and EMS runs since the last Board of Trustees meeting. He reported that the Fire Station still continues to stay busy. Mr. Rybski complimented Chief Hoovler on the Fire Department's awards dinner.

Mr. Olmstead made a motion to pass Resolution No. 191218F1. Be it resolved to approve tuition reimbursement for Travis Dudley for an amount up to \$5,250.00 for courses to be completed at the Mount Vernon Nazarene University in 2020. Captain Dudley is completing a Bachelor of Public Administration degree. This is to be paid out of fund 01-C-09. (General-Fire-Other Expenses). Mr. Rybski seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 191218F2. Be it resolved to elect Trustee Dave Olmstead and Trustee Tom Rybski to serve one year on the Volunteer Firefighter's Dependents Fund as board members. Dave Olmstead to serve as chairman. Also to elect Robert Albright to serve as a citizens representative. Chief John Hoovler and Assistant Chief Rupp to serve as board members from the fire department. Chief Hoovler to serve as secretary. Mr. Rybski seconded the motion. Vote: All Aye

FISCAL OFFICE

Mr. Ferguson asked how the software conversion is going. Mrs. Powell reported that the Fiscal Office is in the process of validating data and developing new account codes.

The Fiscal Office presented the November 2019 Bank Reconciliation and End of Month Reports.

Mr. Olmstead requested an Executive Session.

EXECUTIVE SESSION

Mr. Olmstead made a motion to adjourn into executive session at 7:47 a.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Rybski seconded the motion. Roll Call Vote: All Aye

Mr. Zappitelli and Mr. Collins also attended the Executive Session.

Mr. Olmstead made a motion to close out of executive session at 8:18 a.m. Mr. Rybski seconded the motion. Roll Call Vote: All Aye

ADJOURNMENT

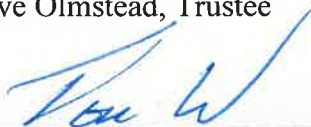
Mr. Olmstead made a motion to adjourn the meeting at 8:18 a.m. Mr. Rybski seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:



David Ferguson, Trustee

Dave Olmstead, Trustee



Thomas Rybski, Trustee



Bud Zappitelli, Fiscal Officer