

## RECORD OF PROCEEDINGS

*Minutes of Meeting* Plain Township Board of Trustee Meeting

*Held* Fire Station 7:00 p.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio.

Mr. Olmstead called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Dave Olmstead and Tom Rybski. Bud Zappitelli, Fiscal Officer, was present. Other people present were Chief Hoovler, Ben Collins, Battalion Chief Brown and Cindy Powell.

Visitors Present: Mike Durik

### ADDITIONS OR CORRECTIONS TO THE AGENDA

Executive session added by Mr. Olmstead.

Mr. Zappitelli requested an Executive Session prior to the Fiscal office agenda.

Fiscal Office added 2 resolutions (B1 and B2). Administration added 1 resolution (A2).

The July 3<sup>rd</sup> Board meeting was moved to July 2<sup>nd</sup>.

The Board also discussed when to schedule the Lieutenant and Captain interviews the week of July 15<sup>th</sup> or July 22<sup>nd</sup>. Mr. Olmstead asked Mr. Collins to check with Mr. Ferguson for his availability.

### APPROVAL OF MINUTES

**Mr. Olmstead made a motion to approve the May 2, 2019 Board of Trustees Meeting minutes as submitted. Mr. Rybski seconded the motion.**

**Vote: All Aye (Resolution 19060501)**

**Mr. Rybski made a motion to approve the May 15, 2019 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion.**

**Vote: All Aye (Resolution 19060502)**

### PAYMENT OF THE BILLS

**Mr. Olmstead made a motion to pay the pending warrants in the amount of \$265,395.55.**

**Mr. Rybski seconded the motion. Vote: All Aye (Resolution 19060503)**

## **MIKE DURIK – CITY LIASON**

New Albany City Council is getting bids on adding 6 bays to the Service Garage. It will double the storage capacity. The charter for the city will go on the ballot which has to be done every 10 years. They have a committee to review it. They have had discussion about a bike path along Harlem Road between Greensward and Dublin Granville Road. They have accelerated the 161/Rose Run project. It should be finished by September 2019. The Strategic Plan committee will be meeting in June and July. Plans will make their way up to the City Council. It is a several month process. MORPC is doing an affordable housing study and asking the suburbs to help with the cost.

## **ADMINISTRATOR**

Mr. Collins attended the kickoff meeting for the Strategic Plan which was last updated in 2014. Key issues were safety services and transportation. PTAC is going well. The pool pump needs refurbished. Reviewed the insurance offerings for 2020. House Bill 6, the Clean Energy Bill, passed. Mr. Collins has been working with Chief Hoovler and Chief Ecleberry on the Capital needs list. He asked Chief Ecleberry for a 1-page review of Engine 121 and its needs for refurbishment. Assistant Chief Rupp reached out to some references for the Employee Assistance Program that the Fire Department wants to add to their insurance. The Board of Trustees asked Mr. Collins to bring a resolution to the next meeting. Mr. Collins discussed a resident whose property was flooded off of Morse Road (East of Babbitt Road). It is not a designated flood plain.

**Mr. Olmstead made a motion to pass Resolution No. 190605A1. Be it resolved, to authorize mileage reimbursement for the township administrator for travel using the administrator's personal vehicle on behalf of Plain Township, at the current allowed IRS mileage rate, being \$0.58 per mile for 2019. Mr. Rybski seconded the motion. Vote: All Aye**

**Mr. Rybski made a motion to pass Resolution No. 190605A2. Be it resolved, to set aside and pay Columbus Pool Management, Inc., 8852 Whitney Dr., Lewis Center, OH 43035, \$42,116.00 to cover the July contract payment from fund 14-A-07 (Pool-Contracts).**

**Remit to:**

**Columbus Pool Management, Inc.**

**4495 Keheley Drive**

**Marietta, GA 30066**

**Mr. Olmstead seconded the motion. Vote: All Aye**

## **ZONING**

**Mr. Olmstead made a motion table Resolution No. 190605Z1 to the next Board of Trustees meeting. Mr. Rybski seconded the motion. Vote: All Aye**

## **FIRE DEPARTMENT**

Chief Hoovler said there were 257 fire and EMS runs in May, the busiest month they've ever had. He said runs are ahead by 87 YTD over this time last year.

Chief Hoovler said that Plain Township sent 3 firefighters to Dayton to help with the tornados (18 hours). The reports back said that the Central Ohio Strike Team was very organized and the searches went fast.

Chief Hoovler said that Plain Township firefighters participated in a water tower rescue in Johnstown without incident.

Mr. Olmstead discussed his concerns with the increase in EMS runs and the additional strain on the Fire/EMS services that the alternative care facilities (First & Main) and commercial development is putting on the Township. Mike Durik said he will bring it to the attention of City Council.

Chief Hoovler said the new ladder truck is getting all the equipment mounted. The Dedication is scheduled for June 19<sup>th</sup> at 8:30am. He said that driver training went well.

Battalion Chief Brown gave an update on the new EMS software that will go live on July 1<sup>st</sup>. He is in the process of getting all the information (employees, credentials, trucks, etc) imported. When they do patient transports, the reports will automatically go to the EMS billing company for reimbursement. Will complete training the week of June 17<sup>th</sup>.

Chief Hoovler said the Township had 11 employees sit for the Lieutenant Exam and 3 for Captain Exam. All passed. Oral Boards are this Saturday, June 8<sup>th</sup>. Mr. Olmstead wants to see recommendations from all the Chiefs.

**Mr. Olmstead made a motion to pass Resolution No. 190605F1. Be it resolved to pay Praetorian Digital \$3,348.00 for the annual subscription for online continuing education out of fund 28-A-05C (EMS-Other-Training). Online training formerly provided by FireEMS Academy (Kaplan).**

**Praetorian Digital  
5217 Tennyson Pkwy  
Suite 500  
Plano, TX 75024**

**Mr. Rybski seconded the motion. Vote: All Aye**

**Mr. Olmstead made a motion to pass Resolution No. 190605F2. Be it resolved to pay Flora's Diesel Repair Service, Inc. \$4,003.61 for the repair of Medic 123 out of fund 28-A-05F (EMS-Other-Routine Maintenance).**

**Mr. Rybski seconded the motion. Vote: All Aye**

### EXECUTIVE SESSION

**Mr. Olmstead made a motion to adjourn into executive session at 7:54 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Rybski seconded the motion.  
Roll Call Vote: All Aye**

**Mr. Zappitelli, Mr. Collins and Chief Hoovler also attended the Executive Session. Chief Hoovler left at 8:16 p.m. Mr. Collins left at 8:30 p.m.**

**Mr. Olmstead made a motion to close out of executive session at 8:37 p.m. Mr. Rybski seconded the motion. Roll Call Vote: All Aye**

### FISCAL OFFICE

**Mr. Olmstead made a motion to pass Resolution No. 190605B1. Be it Resolved, to authorize and pay the State of Ohio Treasurer an amount up to \$9,430 for the Ohio Auditor of State 2017 and 2018 Financial Audit out of fund 01-A-17 (General – Auditor’s and Treasurer’s Fees). Mr. Rybski seconded the motion. Vote: All Aye**

**Mr. Olmstead made a motion to table Resolution No. 190605B2. Mr. Rybski seconded the motion. Vote: All Aye**

**Mr. Olmstead made a motion to pass Resolution No. 190605B3. Be it resolved, to pay Courtney Rogers her current rate of pay as Accounting Assistant in the Plain Township Fiscal Office as a permanent full-time employee eligible for benefits starting Pay Period Beginning June 29, 2019. Mr. Rybski seconded the motion. Vote: All Aye**

**Mr. Olmstead made a motion to pass Resolution No. 190605B4. Be it resolved, to pay Kathy Sculley as a temporary part-time Accounting Assistant for Plain Township Fiscal Office at the rate of \$30.00 per hour for her work starting May 5, 2019. Mr. Rybski seconded the motion. Vote: All Aye**

### TRUSTEE OLMSTEAD

Mr. Olmstead left a voicemail for Chad Whittington stating that the Township will review the finances at the end of the year to see what our level of support/donation can be for the McCoy Center for the Arts. He mentioned that the Township support is completely voluntary. Christy Arenschiold is coming off the McCoy Center board as the Township representative. Art Gallagher asked if the Board of Trustees had any suggestions for McCoy Center Board Members. Mr. Olmstead suggested looking for representation from the unincorporated area of New Albany.

There was a discussion about reducing the speed limit on Johnstown Road/62 in front of the Fire Station.

### NEW BUSINESS

None

**CITIZENS COMMENTS**

None

**ADJOURNMENT**

**Mr. Olmstead made a motion to adjourn the meeting at 8:49 p.m. Mr. Rybski seconded the motion. Vote: All Aye**

**BOARD OF TRUSTEES:**

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David Ferguson, Trustee



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Dave Olmstead, Trustee



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Thomas Rybski, Trustee



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Bud Zappitelli, Fiscal Officer