

## RECORD OF PROCEEDINGS

*Minutes of Meeting* Plain Township Board of Trustee Meeting

*Held* Fire Station 7:00 p.m.

The Plain Township Board of Trustees met in a rescheduled session from July 3, 2019 at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio.

Mr. Olmstead called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present Dave Olmstead and Tom Rybski. Dave Ferguson was absent. Bud Zappitelli, Fiscal Officer, was present. Other people present were Chief Hoovler, Ben Collins, and Cindy Powell.

Visitors Present: Sheriff Deputy Ken Upton

### **ADDITIONS OR CORRECTIONS TO THE AGENDA**

Mr. Zappitelli advised that Resolution 190702B1 was updated and added Resolution 190702B2. Mr. Rybski requested an Executive Session.

### **APPROVAL OF MINUTES**

**Mr. Rybski made a motion to approve the June 5, 2019 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion. Vote: All Aye (Resolution 19070201)**

### **PAYMENT OF THE BILLS**

**Mr. Olmstead made a motion to pay the pending warrants in the amount of \$273,284.77. Mr. Rybski seconded the motion. Vote: All Aye (Resolution 19070202)**

### **SHERIFF DEPUTY UPTON**

Deputy Upton reported that the Jefferson Township Board of Trustees meeting had over 200 people show up for a recent meeting to discuss a possible development at Mann Road and Havens Corners. The topic was continued. He said that Blendon Township is having an issue with vehicle break-ins. It hasn't moved into Plain Township yet.

Mr. Olmstead inquired about the fatal accident on 62 a week or so ago. Deputy Upton said that no cause has been released.

Mr. Collins reported that a Bevelhymer Road resident lodged a complaint about the speed of traffic and asked for a speed trailer so vehicles know how fast they are driving. Deputy Upton suggests that residents not walk on that road. Mr. Collins recommends putting the speed trailer/box north of the last park entrance.

## ADMINISTRATOR

Mr. Collins reported that Plain Township Aquatic Center receipts are up over last year with an increase in memberships and swim lessons.

Mr. Rybski inquired about the increase in the road maintenance estimate. Mr. Collins said that the County Engineer Maintenance Director sent him updated calculations. There was an increase because of the full depth replacement.

Mr. Collins said that the Bureau of Workers Compensation approved another refund. The Township is expected to receive \$57,000 from 2017 premiums.

**Mr. Olmstead made a motion to pass Resolution No. 190702A1. Be it resolved, to set aside and pay Columbus Pool Management, Inc., 8852 Whitney Dr., Lewis Center, OH 43035, \$42,116.00 to cover the August contract payment from fund 14-A-07 (Pool – Contracts).**

**Remit to:**

**Columbus Pool Management, Inc.**

**4495 Keheley Drive**

**Marietta, GA 30066**

**Mr. Rybski seconded the motion. Vote: All Aye**

ZONING No report

## MAINTENANCE

Mr. Collins gave an update on the pool pump. As reported at the last meeting, Mr. Pharris took the pump to have it serviced and it was in good working condition. There was a problem with the electrical connection. Mr. Collins reported that the pool has been running without incident.

**Mr. Rybski made a motion to pass Resolution No. 190702M1. Be it Resolved: To increase the amount for the maintenance and resurfacing of unincorporated township roads through the Franklin County Engineers Office from \$75,000 to \$97,000 to be paid out of 11-B-03 (Road District – Contracts). Mr. Olmstead seconded the motion. Vote: All Aye**

## FIRE DEPARTMENT

Chief Hoover said there have been 106 fire and EMS runs since the last meeting.

Chief Hoover asked about why the MECC RCOG payment has not been made. Mr. Olmstead said it has not been paid because it has not been properly approved by the RCOG. He said that he is going to follow up with Dan Guttman to see if he is misremembering or if it is viewed separately. If it is viewed separately, Plain Township will go ahead and pay the invoice. If it is not, the Township will see what the RCOG Board wants to do to correct the situation.

Chief Hoovler has received three roof estimates for replacement of the administrative side of the fire station. He would like to move ahead with that project as soon as possible. Mr. Olmstead asked for a consultant to look at the whole project and give options and recommendations. The roof is 23 years old.

Interviews for the three Captains and the top five Lieutenants are scheduled for July 16, 2019 in a special meeting at 6:30 p.m.

**Mr. Olmstead made a motion to pass Resolution No. 190702F1. Be it resolved to approve out of state travel for Lt. Chris Pabst to attend Fire Rescue International in Atlanta, Georgia, August 2019. The amount not to exceed \$2000.00 for conference registration, lodging, flight and expenses to be paid out of fund 10-A-15D. (Fire District-Other Expenses-Training). Mr. Rybski seconded the motion. Vote: All Aye**

**Mr. Olmstead made a motion to table Resolution No. 190702F2 to the next regularly scheduled Board of Trustee meeting on July 17, 2019.  
Mr. Rybski seconded the motion. Vote: All Aye**

#### **FISCAL OFFICE**

**Mr. Olmstead made a motion to pass Resolution No. 190702B1. Be it Resolved: to authorize and pay the amount of \$6,500 to Software Solutions, 8534 Yankee Street, Suite B, Dayton, Ohio 45458 and to authorize the Fiscal Officer to accept and to sign off on the software hosting and setup agreement for the VIP Accounting Software and SQL Server User licenses to be paid out of the following funds:**

|                 |                                       |                           |
|-----------------|---------------------------------------|---------------------------|
| <b>01-B-08</b>  | <b>(General-Twp-Other Expenses)</b>   | <b>\$ 891.40</b>          |
| <b>05-A-12</b>  | <b>(Cemetery-Other Expenses)</b>      | <b>\$ 100.85</b>          |
| <b>10-A-150</b> | <b>(Fire District-Other Expenses)</b> | <b>\$ 4,816.03</b>        |
| <b>11-B-04</b>  | <b>(Road District-Other Expenses)</b> | <b>\$ 220.12</b>          |
| <b>14-A-08</b>  | <b>(Pool-Other Expenses)</b>          | <b>\$ 235.37</b>          |
| <b>28-A-05A</b> | <b>(EMS-Other)</b>                    | <b>\$ 236.23</b>          |
|                 | <b>Total</b>                          | <b><u>\$ 6,500.00</u></b> |

**Mr. Rybski seconded the motion. Vote: All Aye**

Mr. Zappitelli said that Resolution 190702B2 is a revised allocation for a previously approved Resolution. He said that Mr. Collins and Mrs. Powell reviewed the different allocation methods suggested by the Auditor of State's office and they decided on the allocation method based on 2019 permanent appropriations.

**Mr. Rybski made a motion to pass Resolution No. 190702B2. Be it Resolved: to revise the cost allocation of the previous resolution 190619B3 to authorize and pay the amount of \$39,700 to Software Solutions, 8534 Yankee Street, Suite B, Dayton, Ohio 45458 and to authorize the Fiscal Officer to accept and to sign off on the Software Licensing Agreements for the VIP Accounting Suite, implementation services, data conversion, up to 5 concurrent user licenses, training and server setup assistance to be paid out of the following funds:**

|                |                                     |                    |
|----------------|-------------------------------------|--------------------|
| <b>01-B-08</b> | <b>(General-Twp-Other Expenses)</b> | <b>\$ 5,444.39</b> |
| <b>05-A-12</b> | <b>(Cemetery-Other Expenses)</b>    | <b>\$ 615.98</b>   |

|   |                    |
|---|--------------------|
| 10-A-150 (Fire District-Other Expenses) | \$29,414.84        |
| 11-B-04 (Road District-Other Expenses)  | \$ 1,344.43        |
| 14-A-08 (Pool-Other Expenses)           | \$ 1,437.56        |
| 28-A-05A (EMS-Other)                    | <u>\$ 1,442.80</u> |
| Total                                   | \$39,700.00        |

Mr. Olmstead seconded the motion. Vote: All Aye

**NEW BUSINESS**

Mr. Rybski mentioned the email concerning the visiting Little League teams getting a group rate to the Plain Township Aquatic Center. New Albany will host a tournament July 20-July 27. The Board had no objection to inserting a coupon in the welcome packets for a reduced rate for tournament participants to visit the pool July 24-26.

**EXECUTIVE SESSION**

Mr. Olmstead made a motion to adjourn into executive session at 7:39 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Rybski seconded the motion. Roll Call Vote: All Aye

Mr. Zappitelli also attended the Executive Session.

Mr. Olmstead made a motion to close out of executive session at 8:10 p.m. Mr. Rybski seconded the motion. Roll Call Vote: All Aye

**ADJOURNMENT**

Mr. Olmstead made a motion to adjourn the meeting at 8:10 p.m. Mr. Rybski seconded the motion. Vote: All Aye

**BOARD OF TRUSTEES:**

\_\_\_\_\_  
David Ferguson, Trustee

  
\_\_\_\_\_  
Dave Olmstead, Trustee

  
\_\_\_\_\_  
Thomas Rybski, Trustee

  
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Bud Zappitelli, Fiscal Officer