

RECORD OF PROCEEDINGS

Minutes of Meeting Plain Township Board of Trustee Meeting

Held Administrative Office 7:00 a.m.

The Plain Township Board of Trustees met in a special session at the Plain Township Administrative Office, 45 Second Street, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present Dave Ferguson, Dave Olmstead and Tom Rybski. Bud Zappitelli, Fiscal Officer, was present. Other people present were Ben Collins and Cindy Powell.

ADDITIONS OR CORRECTIONS TO THE AGENDA

An Executive Session was added concerning compensation and employment.

EXECUTIVE SESSION

Mr. Olmstead made a motion to adjourn into executive session at 7:01 a.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Rybski seconded the motion. Roll Call Vote: All Aye

Mr. Zappitelli also attended the Executive Session.

Mr. Olmstead made a motion to close out of executive session at 7:13 a.m. Mr. Rybski seconded the motion. Roll Call Vote: All Aye

ADMINISTRATOR

Mr. Olmstead made a motion to pass Resolution No. 190409A1. Be it resolved to provide a vehicle allowance for the township administrator in the amount of \$175 to be paid each pay period, for use of the Administrator's personal vehicle for township business. The vehicle allowance is subject to applicable withholding and other deductions. The Administrator shall be responsible for the maintenance and operation of the vehicle and the costs associated with the same, including, without limitation, insurance.

Mr. Olmstead added "effective payroll 4/26/19".

Mr. Rybski seconded the motion. Vote: All Aye

The Board of Trustees would like to see an outline from Mr. Collins on the recruitment of a Fire Chief and updates to job descriptions in the Personnel Policy Manual. Mrs. Powell reported overtime and paid holiday might have conflicting language in the policy. Mrs. Powell will send her analysis and recommended next steps to the board and Mr. Collins. The issue being that

Holiday pay should not be included in hours worked for FLSA for calculating overtime purposes.

New Ladder truck is expected around first of May 2019. The Board suggested a press release announcing the new truck.

The next Board of Trustee meeting is on 4/17/19 and will honor Captain Greg Myers for his service to the fire department as he is retiring.

FISCAL OFFICE

Mr. Rybski made a motion to pass Resolution No. 190409B1. Be it resolved: to hire Courtney Rogers as part-time Accounting Assistant for the Plain Township Fiscal Office at the rate of \$18.00 per hour starting on April 22, 2019.

Mr. Ferguson seconded the motion. Vote: All Aye

ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 7:23 a.m. Mr. Olmstead seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:


David Ferguson, Trustee


Dave Olmstead, Trustee


Thomas Rybski, Trustee


Bud Zappitelli, Fiscal Officer