RECORD OF PROCEEDINGS

Minutes of Meeting  Plain Township Board of Trustee Meeting

Held  Fire Station  7:00 p.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present Dave Ferguson, Dave Olmstead and Tom Rybski. Bud Zappitelli, Fiscal Officer, was present. Other people present were Ben Collins, Chief Hoovler, Assistant Chief Rupp, Cindy Powell, Battalion Chief Sponaugle, Captain Dudley, Mary Fee, Bonnie Reife and Lieutenant Pabst.

Visitors Present: Debra Lowery and Mike Durik – City of New Albany Liaison

ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Olmstead added an Executive Session for purposes of compensation.

APPROVAL OF MINUTES

None

PAYMENT OF THE BILLS

Mr. Rybski made a motion to pay the pending warrants in the amount of $30,475.11. Mr. Olmstead seconded the motion. Vote: All Aye (Resolution 18120601)

ADMINISTRATOR

Mr. Collins gave some background on the employee contributions for the health insurance premiums.

2018 Pool Report

Mr. Ferguson said that attendance was up by 27% but our revenues were down by 5.5% and expenses were up by 3%. He said he was surprised by our revenues and asked for some perspective on that. Mr. Collins said that membership sales were flat but the receipts were down by 9% so that is a chunk of the reduced income. He said while the daily visits were up significantly the additional revenue wasn’t near as much as the visits. He thinks there were a lot more after 4 p.m. visits so he thinks it is a change in the composition of the visits.
There was a brief discussion on how RecDesk tracks the visits and how it was reported in the pool report. Mr. Collins said it is a very weather dependent operation and it was warm but very rainy.

Mr. Olmstead said that swim lessons were down from prior years. He asked if we were reporting the gross amount or net amount of the lessons. Mr. Collins said the $9,000 is the gross amount. There was discussion on what portion the township gets to keep. Mr. Collins said that 80% goes to the vendor and 20% is our net. Mr. Collins said there has been a sharp decline. Mr. Olmstead asked Mrs. Reife if she had any thoughts on that. Mrs. Reife said that it is possible that kids are getting older and they don’t need the lessons so we have to wait for the next group of kids to come in. There was discussion on promoting swim lessons.

There was discussion concerning a substantial drop in carry over, expenses in 2018, future capital repairs, marketing of the pool, pricing, if we are providing the right services and if we have the correct audit controls in place.

Mr. Rybski made a motion to pass Resolution No. 181206A1. Be it Resolved, that the Board of Trustees of Plain Township (the “Board”) passed Resolution No. 091216U on December 16, 2009, adopting The Plain Township Flexible Benefit Plan (the “Plan”), a “cafeteria plan” under Section 125 of the Internal Revenue Code of 1986, for the purpose of permitting full-time employees and officers of Plain Township (the “Township”) to elect to receive cash or coverage for themselves and their Eligible Dependents.

On December 17, 2014, the Board adopted Resolution No. 141217A9, requiring pre-tax employee contributions for all health insurance premiums allowed under Section 125 of the Internal Revenue Code of 1986. Effective as of the 1st day of January 2019, the plan is hereby amended to reflect the Board’s adoption of this Resolution.

A. In accordance with the Board’s sole and absolute discretion, pursuant to Article 5.1 and 6.1 of the Plan, to modify, alter, or amend the Plan, the Board amends the Plan to include the following language under Article 4, “Contributions:”

“4.5 Employee Contribution Amounts: Beginning the first pay period in January 2019, or as soon as practicable thereafter, the Plan Administrator shall withhold from each Participant’s Covered Compensation an amount equal to the following, per month paid on, towards all insurance premiums covered under Section 125 of the Internal Revenue Code of 1986, including, but not limited to, health, prescription, vision, dental, employee group term life, accident, heart attack, dependent child care reimbursement, and cancer premiums: Employee only $44; Employee plus spouse or children $88; Family $132. These payments shall be made as pretax withholdings, so long as the Participant provides, in writing to the township fiscal officer, authorization for the contribution.”

B. This Amendment, from and after its execution, shall be incorporated into, and here by considered to be part of the Plan, and all addenda and amendments thereto shall constitute and represent one integrated document.
C. The Board hereby ratifies, confirms, and reconfirms that all other provisions of the Plan shall remain unchanged and in full force and effect, as previously provided, and, except as provided above, this Amendment shall in no way sever, supersede, waive, limit and/or otherwise affect any rights, privileges and/or immunities afforded to employees and officers covered under the Plan, or applicable law.

IN WITNESS WHEREOF, the Board has duly executed this Amendment on or as of the day and year first written above.

Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 181206A2. Be it resolved, that the Plain Township Board of Trustees hereby agrees to renew an agreement with Chard Snyder to administer the township Health Reimbursement Arrangement for 2019 and to authorize the township administrator to enter such an agreement.

Be it further resolved, that the Plain Township Board of Trustees approves a Health Reimbursement Arrangement for 2019 consistent with the attached, providing HRA 1 in the amount of $1000/$2000 to be earned with wellness dollars and HRA 2 in the amount of $5850/$11700 to be funded by Plain Township.

Mr. Rybski seconded the motion. Vote: All Aye

Mr. Ferguson made a motion to pass Resolution No. 181206A3. Be it resolved, that the Plain Township Board of Trustees hereby appoints Patricia Woo to serve as a Plain Township appointee to the McCoy Center for the Arts Board of Directors for a term of three years beginning January 2, 2019. Mr. Olmstead seconded the motion. Vote: All Aye

ZONING

Mr. Olmstead made a motion to pass Resolution No. 181206Z1. Be it resolved, that the Plain Township Board of Trustees hereby appoints Mark Sowle, a resident of the unincorporated territory of Plain Township, to serve as a regular member of the Zoning Commission for a term ending on December 31, 2019.

Mr. Ferguson seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 181206Z2. Be it resolved, that the Plain Township Board of Trustees hereby appoints Chad Blind, a resident of the unincorporated territory of Plain Township, to serve as a regular member of the Zoning Commission for a term ending on December 31, 2023.

Mr. Ferguson seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 181206Z3. Be it resolved, that the Plain Township Board of Trustees hereby appoints Scott Harper, a resident of the unincorporated territory of Plain Township, to serve as a regular member of the Zoning Commission for a term ending on December 31, 2020.

Mr. Ferguson seconded the motion. Vote: All Aye
Mr. Olmstead made a motion to pass Resolution No. 181206Z4. Be it resolved, that the Plain Township Board of Trustees hereby appoints Shane Clapham, a resident of the unincorporated territory of Plain Township, to serve as a member of the Board of Zoning Appeals, for a term ending December 31, 2023.
Mr. Ferguson seconded the motion. Vote: All Aye

MAINTENANCE

Mr. Collins said the maintenance facilities roof was replaced this week. He said that he wasn’t sure if they were going to replace the siding next week. Mr. Collins said the price of salt has increased this year. There was discussion concerning the price of salt and what the City of New Albany salt bids.

FIRE DEPARTMENT

Assistant Chief Rupp said there have been 64 fire and EMS runs since the last meeting.

There was discussion concerning staffing and job requirements.

Mr. Ferguson made a motion to pass Resolution No. 181206F1. Be it Resolved, that the Board of Trustees hereby adopts the attached job description for the position of Fire Lieutenant. Mr. Olmstead seconded the motion. Vote: All Aye

There was discussion concerning the MECC COG resolutions and Don Brosius’ office review of the documents.

There was discussion concerning the different staffing models with and without peak time staffing. There was also discussion concerning the need for adding EMS Specialists and the additional cost for that.

There was discussion concerning the January board meetings. The meetings will be January 9, 2019 and January 23, 2019.

CITY LIAISON – MIKE DURIK

Mr. Durik said that there is a new council member, Kasey Kist. He said they are working on the budget for next year.

EXECUTIVE SESSION

Mr. Olmstead made a motion to adjourn into executive session at 8:13 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Rybski seconded the motion. Roll Call Vote: All Aye
Mr. Zappitelli also attended the Executive Session.

Mr. Ferguson made a motion to close out of executive session at 8:44 p.m. Mr. Olmstead seconded the motion. Roll Call Vote: All Aye

ADJOURNMENT

Mr. Olmstead made a motion to adjourn the meeting at 8:44 p.m. Mr. Rybski seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:

David Ferguson, Trustee

Dave Olmstead, Trustee

Thomas Rybski, Trustee

Bud Zappitelli, Fiscal Officer