RECORD OF PROCEEDINGS

Minutes of Meeting
Plain Township Board of Trustee Meeting

Held
Fire Station
7:00 p.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio.

Mr. Olmstead called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present Dave Ferguson, Dave Olmstead and Tom Rybski. Bud Zappitelli, Fiscal Officer, was present. Other people present were Ben Collins, Chief Hoovler, Bob Pharris, Assistant Chief Rupp, Cindy Powell, Mary Fee, Battalion Chief Sponaugle, Battalion Chief Ecleberry and numerous firefighters.

Visitors Present: Jon Hastings – AssuredPartners

ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Olmstead said that there was a possibility of an Executive Session concerning compensation.

APPROVAL OF MINUTES

Mr. Rybski made a motion to approve the October 17, 2018 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion.
Vote: All Aye (Resolution 18111401)

PAYMENT OF THE BILLS

Mr. Olmstead made a motion to pay the pending warrants in the amount of $607,261.07. Mr. Rybski seconded the motion. Vote: All Aye (Resolution 18111402)

JON HASTINGS – ASSUREDPARTNERS – HEALTH INSURANCE PLAN OPTIONS

Mr. Collins gave an overview of the health insurance renewal options and plan designs including a 5% increase in our current plan.

There was discussion concerning employee issues with the current health insurance plan and the health insurance employee survey results.

Mr. Hastings explained how the providers may need educated so they will not require money up front for deductibles. He said it should not be billed up front. Mr. Olmstead asked if there were any vehicles out there like a debit card or credit card that is tied to the plan that employees can use to take care of a plan covered deductible. Mr. Hastings said yes those are available.
Several employees explained some of the issues that they had with coverage and having to pay out of pocket before medical services would be provided. There was discussion concerning Chard Snyder needing the Explanation of Benefits before they will reimburse someone. Mr. Rybski asked if this is something AssuredPartners see’s with all insurance companies. He asked is this something that is a trend or unique to the provider that we have. Mr. Hastings said no it is really common across the board.

Mr. Rybski said that we have been having some issues with how things are being managed like generic drugs being recommended over the standard drugs and some other things. He said it seems burdensome and we need to look at how we can improve upon some things. Mr. Ferguson said that normally the pharmacy will always provide generic drugs unless a brand drug is requested. Mr. Rybski said that his understanding is that they are dictating that you use generic. There was discussion about the insurance company prescription coverage and the employee reimbursement process.

Mr. Ferguson asked what the recommendation is. Mr. Collins said the first thing that comes to mind is the idea of the HRA card. He said that Chard Snyder does provide that but not every facility or provider is going to accept it so it will not be a universal solution. Mr. Olmstead asked if it was a debit card. Mr. Hastings said it was essentially a debit card. He explained some of the ways that the card can get declined.

Mr. Olmstead said that one of the possibilities of addressing some of the issues and was his idea to get employees involved. He said to put together a small group of folks to work with the administrator and Mr. Hastings and go out and look at plans over the next year to see what is out there and to see what is viable. He said they can talk amongst employees and see what people want, what they would potentially be willing to give up and what it would cost.

Mr. Olmstead said ultimately a 5% renewal of the current plan is $40,000 to start plus any additional costs on the expenses that the township is paying. He asked what the HRA out of pocket is year to date this year. Mr. Collins said the year to date is $129,000 and last year it totaled $108,000. He said how can we continue to provide a benefit that the employees have enjoyed at a cost that the township can continue to afford.

Mr. Ferguson said as he understands it there is a recommendation not to go ahead and bid out to other carriers because of the 5% renewal that we were offered because it is very attractive to maintain our cost and to continue to work out some of the bugs with United Healthcare. He asked if he had that more or less accurate. Mr. Collins said I think that we have an opportunity to help address some of the user experience with the debit card and that the 5% renewal rate is a good opportunity not just because of dollars but because it is a positive renewal for the township.

Mr. Ferguson asked what Mr. Hastings thoughts were. Mr. Hastings said based on the actual presented renewal which was 13% to the township and we are essentially at the end of our negotiations and 5% is the verbal agreed upon increase that United Healthcare is willing to provide. He said based on trending healthcare inflation 5% is a very favorable renewal. He said the average increase is in the mid teen and twenties.

Mr. Rybski asked Mr. Hastings if there were things that we can be doing to improve these problems that we are hearing tonight. Mr. Hastings said a lot of it is going to be the providers.
He said there are plan designs that are changing and a lot of the providers are ingrained in the copays. He said if they don’t have a copay then they want it paid up front. He said they are not supposed to do that.

Mr. Rybski said that he agreed with Mr. Olmstead that it would be a good idea to get a committee together as we move forward to next year’s renewal to get some insight and thoughts. Mr. Olmstead said there are all kinds of plan designs out there and that is the challenge that a lot of places are only offering HSA’s with a consumer driven or high deductible health plan.

Mr. Olmstead said as a component of overall benefits to people on compensation the township historically has offered a healthcare plan that basically takes care of first dollar. He said if people want to look at doing something different we can certainly talk about it.

There was discussion on the HRA debit cards and what needs to be done to proceed with Chard Snyder. Mr. Olmstead asked when a decision needed to be made for the health insurance. Mr. Collins said that he would like to have something in place by December 1st to give them time to get everything printed up.

There was discussion concerning the November 21st meeting. The board decided to move it to November 28th at 7:15 am.

**ADMINISTRATOR**

Mr. Ferguson made a motion to pass Resolution No. 181114A1. Be it resolved, to renew coverage and to pay the Ohio Township Association Risk Management Authority (OTARMA) $42,038.00 for Property and Liability Insurance coverage for the period of November 8, 2018 to November 8, 2019 from the following funds:

Line 01-A-06B (General-Insurance-Building/ Equipment) $9,420.01
Line 10-A-14B (Fire-Insurance-Building/ Equipment) $25,001.62
Line 11-A-10B (Roads-Insurance-Building/ Equipment) $4,520.77
Line 14-A-12 (Pool-Insurance-Building/ Equipment) $3,027.45
Line 05-A-14 (Cemetery- Insurance-Building/ Equipment) $68.15

$42,038.00

Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Rybski made a motion to pass Resolution No. 181114A2. WHEREAS, pursuant to Section 505.27 of the Ohio Revised Code, the Township may establish such collection systems and Solid Waste facilities as may be necessary or appropriate to provide for the safe and sanitary management of Solid Waste, including Recyclable Materials, generated within the Township; and

WHEREAS, the Township has determined that it is in the best interests of the Township and its Residents that the Township arrange for the guaranteed acceptance and processing of all Recyclable Materials generated at Residential Units and Municipal Facilities and
during Special Events located within the Township from a single Contractor on an exclusive basis ("Recycling Services"); and
WHEREAS, in 2014, following the official opening of the bids by the 2014 Solid Waste Consortium and consideration of bids for processing of Recyclable Materials, the Township determined that the Contractor is qualified to provide the Recycling Services to the Township and approved the award of the Agreement to the Contractor; and
WHEREAS, the Contractor owns, operates or has reserved capacity available at a properly licensed and permitted material recovery facility or Legitimate Recycling Facility for the processing of Recyclable Materials, known as Rumpke Recycling, and located at 1191 Fields Avenue, Columbus, Ohio, 43201 ("Identified Facility"); and
WHEREAS, in response to the Bid Documents, entirely incorporated herein by reference, the Contractor submitted a Bid to become the sole provider of Recycling Services for Recyclable Materials generated at Residential Units and Municipal Facilities and during Special Events located within the Township; and
WHEREAS, the Township has accepted and awarded a separate contract to a Collection Contractor, for the collection, transportation and delivery of all Recyclable Materials generated at Residential Units and Municipal Facilities and during Special Events located within the Township; and
WHEREAS, in reliance upon the Contractor’s Bid, the Township requires that the Collection Contractor deliver all Recyclable Materials to the Contractor’s Identified Facility for processing by the Contractor.
NOW, THEREFORE, BE IT RESOLVED BY THE PLAIN TOWNSHIP BOARD OF TRUSTEES, FRANKLIN COUNTY, OHIO:
Section 1. To renew the terms and conditions for the Recycling Services in conformance with the Bid Documents, the executed Recycling Agreement, the Renewal Agreement and the Contractor’s pricing for 2019; and
Section 2. That the indicated paragraphs of the Recycling Agreement are supplemented to include the following revised language:

2.1 Effective Date and Term. The term of this Agreement shall be for one (1) year, beginning on January 1, 2019 and terminating on December 31, 2019.

2.2 Renewal Terms. This Agreement may not be renewed for an additional term.

3.2 Charges for Recycling Services. The Contractor agrees that it shall charge zero dollars ($0.00) per ton, or pay to the Township a price in accordance with the amount provided in the Bid Form, attached hereto and incorporated herein as Exhibit A, measured on a per ton basis or fraction thereof of Recyclable Materials delivered to the Identified Facility by Collection Contractor, the Township or its Residents.

Section 3. That the Township Administrator is hereby authorized to enter into a Renewal Agreement for the Acceptance and Processing of Recyclable Materials with Rumpke of Ohio, Inc. that is substantially in accordance with this resolution.
Section 4. That this Board of Trustees finds and determines that all formal actions of this Board concerning this legislation were taken in an open meeting of this Board, all in compliance with Ohio law including Section 121.22 of the Ohio Revised Code.

Section 5. That this Resolution is declared to be in full force and effect from and after the earliest period allowed by law.

Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 181114A3. The Board of Township Trustees of Plain Township, Franklin County, Ohio (the “Board”), in its capacity as the governing authority for Plain Township, Ohio (the “Township”), met in regular session at the offices of said Board on November 14, 2018, with the following members present: Dave Ferguson, Dave Olmstead, and Tom Rybski, and Mr. Olmstead moved the adoption of the following RESOLUTION:

WHEREAS, pursuant to Section 505.27 of the Ohio Revised Code, the Township may establish such collection systems and designate solid waste facilities as may be necessary or appropriate to provide for the safe and sanitary management of Solid Waste, including Recyclable Materials and Yard Waste, generated within the Township; and

WHEREAS, the Township has determined that it is in the best interests of the Township and its Residents that the Township arrange for the processing of all Recyclable Materials generated at Residential Units and Township Facilities and during Special Events located within Plain Township; and

WHEREAS, on April 9, 2018 and on April 16, 2018, the Township, as part of a Joint Bid Process with several communities located within the jurisdiction of the Solid Waste Authority of Central Ohio (“SWACO”) (“2014 Consortium”), invited through advertisement in The Daily Reporter qualified providers of the Recycling Services to submit bids to provide such Recycling Services on the terms and conditions contained in the Recycling Services Agreement as included in the Bid Documents; and

WHEREAS, the Contractor owns, operates or has reserves capacity available at a properly licensed and permitted material recovery facility or Legitimate Recycling Facility for the processing of Recyclable Materials, known as Rumpke of Ohio, Inc., and located at 1191 Fields Avenue, Columbus, Ohio 43201 (“Identified Facility”); and

WHEREAS, the Contractor submitted a bid to become the sole provider of Recycling Services for Recyclable Materials generated at Residential Units and Municipal Facilities and during Special events located within the Township; and

WHEREAS, the Township has accepted and awarded a separate contract to a Collection Contractor, for the collection, transportation and delivery of all Recyclable Material generated at Residential Units and Municipal Facilities and during Special Events located within the Township; and

WHEREAS, in reliance upon the Contractor’s Bid, the Township requires that the Collection Contractor deliver all Recyclable Materials to the Contractor’s Identified Facility for processing by the Contractor; and

WHEREAS, the Township and the Contractor intend to negotiate and agree upon final terms and conditions for performance of the Recycling Services substantially in conformance with the Recycling Services Agreement included in the Bid Documents for the processing of all Recyclable Materials generated by Residential Units, Township Facilities, and during Special Events located within Plain Township, Ohio; and
NOW, THEREFORE:
BE IT RESOLVED, that the Board of Trustees of plain Township, Ohio does hereby authorize the Township Administrator to enter into a Recycling Services Agreement with Rumpke of Ohio, Inc. that is substantially in accordance with the Recycling Services Agreement as included in the Bid Documents, for a term of two (2) years, beginning on January 1, 2020
and terminating on December 31, 2021, and this agreement may be renewed for up to two (2) additional consecutive terms of up to one (1) year each upon the sole discretion of the Township, at a price in accordance with the amount provided in the Bid Form; and
BE IT FURTHER RESOLVED, that the Board of Trustees of Plain Township, Ohio does hereby reject all other bids; and
BE IT FURTHER RESOLVED, that it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting in compliance with all legal requirements, including Ohio Revised Code §121.22.
Mr. Rybski seconded the motion. Roll Call Vote: All Aye

Mr. Ferguson made a motion to pass Resolution No. 181114A4, The Board of Township Trustees of Plain Township, Franklin County, Ohio (the “Board”), in its capacity as the governing authority for Plain Township, Ohio (the “Township”), met in regular session at the offices of said Board on November 14, 2018, with the following members present: Dave Ferguson, Dave Olmstead, and Tom Rybski, and Mr. Ferguson moved the adoption of the following RESOLUTION:
WHEREAS, pursuant to Section 505.27 of the Ohio Revised Code, the Township may establish such collection systems and designate solid waste facilities as may be necessary or appropriate to provide for the safe and sanitary management of Solid Waste, including Recyclable Materials and Yard Waste, generated within the Township; and
WHEREAS, the Township has determined that it is in the best interests of the Township and its Residents that the Township arrange for the collection, transportation and delivery for disposal or processing of all Solid Waste, Recyclable Materials and Yard Waste generated at Residential Units and Municipal Facilities and during Special Events located within the Township; and
WHEREAS, on May 21, 2018, and on May 29, 2018, the Township, as part of a Joint Bid Process with several communities located within the jurisdiction of the Solid Waste Authority of Central Ohio (“SWACO”) (“2014 Consortium”), invited through advertisement in The Daily Reporter qualified providers of the Collection Services to submit bids to provide such Collection Services on the terms and conditions contained in the Collection Agreement as included in the Bid Documents; and
WHEREAS, the Collection Contractor submitted a bid to become the exclusive provider of Collection Services for the benefit of the Township and its Residents; and
WHEREAS, after the official opening of the bids by the 2018 Consortium and consideration of all bids for Collection Services, the Township determined that the Collection Contractor is qualified to provide the Collection Services to the Township; and
NOW, THEREFORE:
BE IT RESOLVED, that the Board of Trustees of Plain Township, Ohio does hereby authorize the Township Administrator to enter into a Collection Services Agreement with Rumpke of Ohio, Inc. that is substantially in accordance with the Collection Agreement as included in the Bid Documents, for a term of three (3) years at the bid price of $16.71 in year one, $17.88 in year two, and $19.13 in year three, per residential unit per month for the collection of Solid Waste, Recyclable Materials and Yard Waste beginning effective January 1, 2019; and
BE IT FURTHER RESOLVED, that the Board of Trustees of Plain Township, Ohio does hereby reject all other bids; and
BE IT FURTHER RESOLVED, that it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting in compliance with all legal requirements, including Ohio Revised Code §121.22.
Mr. Rybski seconded the motion. Roll Call Vote: All Aye

ZONING

Mr. Olmstead asked if there were any updates to the properties on Central College Road, Harlem Road or Johnstown Road. Mr. Collins said the Harlem Road property was referred to the Prosecutor’s Office and they were unable to get in touch with anyone so there was no response. He said on Central College Road the cars are still there. He said there is another little wrinkle with a neighboring property which is establishing a small cell tower. He said they will be installing a mini tower and it is zoned commercial. Mr. Rybski asked if it was there yet. Mr. Collins said no. Mr. Rybski asked how tall it would be. Mr. Collins said it looks like it will be around 12 feet. Mr. Collins said there was no change on Johnstown Road. He said the property owner was going to build a privacy fence to provide some screening to the neighbor.

Mr. Olmstead asked what happened with Oakland Nursey. Mr. Collins said that they are still moving forward to get their minor modification approved. He said they had to make some alterations to the structure so they were a little delayed in getting everything in order.

MAINTENANCE

Mr. Ferguson made a motion to pass Resolution No. 181114M1. Be it resolved to pay Hina Environmental Solutions, LLC $3,219 for the removal of tile from the township offices out of fund 01-B-03 (General – Buildings and Additions).
Hina Environmental Solutions, LLC
995A Safin Road
Columbus, Ohio 43204
Mr. Olmstead seconded the motion. Vote: All Aye
Mr. Rybski made a motion to pass Resolution No. 181114M2. Be it Resolved: To increase the amount authorized by prior resolution 180321M1 and pay the Franklin County Engineers Office the amount of $9,045.04 for crack sealing, maintenance and repairs of unincorporated township roads, to be paid out of 11-B-03 (Roads – Contracts).
Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Collins gave a brief update on the Bevelhymer Road ditch repair and road stabilization. Mr. Pharris said that he gave each of the trustees a picture of the 36” tile that goes under Tippett Road. He said that it is going to have to be replaced because the concrete walls are moving out away from the road. He said that is where the big crack is. He said they have to back fill gravel every time there is an issue. He said that it will probably cost quite a lot to fix it. Mr. Ferguson said you are talking a total replacement. Mr. Pharris said yes. There was a brief discussion on what needs done to fix it. Mr. Ferguson asked what the cost was to fix it. Mr. Collins said that they don’t have an estimate yet.

Mr. Pharris said that the pool is winterized. He said they have been painters and trim carpenters. Mr. Collins said that Mr. Pharris and his staff have done a great job. He said we have a freshly painted space and new carpet.

**FIRE DEPARTMENT**

Chief Hoovler said that he wanted to remind everybody that December 13th is the annual Christmas/ Awards Banquet at 6:30 p.m. at the Fire Station.

Chief Hoovler said that they have scheduled to move the email on November 24th. Mr. Olmstead asked to what. Chief Hoovler said to the GSS system through the MECC. There was discussion concerning current email issues with GoDaddy and that all staff email would be moving away from GoDaddy to the GSS system.

Mr. Ferguson made a motion to pass Resolution No. 181114F1. Be it resolved to pay Heritage Fire Equipment $13,355.94 for the purchase of fire hoses, nozzles and accessories out of fund 21-A-02 (Capital Equipment-Fire-Fire Equipment).
Heritage Fire Equipment
2162 Cloverleaf Street East
Columbus, OH 43232
Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Ferguson made a motion to pass Resolution No. 181114F2. Be it resolved to pay Silco Company for card readers for M121 and M122, not to exceed $5,200.00, out of fund 21-A-02. (Capital Equipment-Fire-Fire Equipment).
Mr. Rybski seconded the motion. Vote: All Aye

There was a brief discussion concerning the status of the job descriptions and some remaining items that they are working on.
Mr. Olmstead made a motion to table Resolution No. 181114F3. Mr. Rybski seconded the motion. Vote: All Aye

Chief Hoovler reviewed several staffing plans with the additional firefighter including peak staffing coverage. He said that they are still busiest Monday through Friday from 8 a.m. to 8 p.m. There was discussion concerning coverage, peak time staffing and the fire department wanting to go to all 24 hour shifts and move away from peak staffing.

FISCAL OFFICE

Mr. Ferguson made a motion to pass Resolution No. 181114B1. Be it Resolved, To reduce Fund 14 – Pool – Receipts by $1,000 and Appropriations – Other Expenses by $1,000.
Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Rybski made a motion to pass Resolution No. 181114B2. Be it Resolved, To reduce Fund 23 – Permissive License Tax - Receipts by $3,000 and Appropriations – Other Expenses by $3,000. Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 181114B3. Be it Resolved, To reduce Fund 21 – Capital Equipment - Fire - Receipts by $350,000 and to reduce Fund 10 – Fire District Appropriations – Other Expenses (Transfers) by $350,000.
Mr. Rybski seconded the motion. Vote: All Aye

OLD BUSINESS

Mr. Olmstead said they talked last meeting about the McCoy Stakeholder meeting being the next day. He said that the McCoy board met along with the stakeholders. He said that he, Mr. Collins, the mayor, administrator and Becky from the school was there. He said the basic discussion was a housekeeping meeting but the good news is that the McCoy had a good year last year and moved more money in their reserve fund. He said they have a $100,000 plus reserve fund. He said they reviewed scheduling on the McCoy and demand.

Mr. Olmstead said that they had a meeting of the MECC Regional Council of Governments and they received the paperwork to move the dispatch services from Mifflin Township to the RCOG. He said last year they did the EMS services like Dr. Zeeb’s contract and those type of things. He said that there was some discussion and they had the legal agreement drafts from the attorney. He said that there have not been the contracts enforce with the five MECC participants for a while now. He said it was sort of the anticipation of signing new agreements that were consistent with the old agreements. He said that Mr. Collins received a copy of all those agreements. He said that Mifflin has to give up the dispatching services and all the contracts that go along with that, the COG has to accept them and the participants have to sign agreements saying that they will accept these agreements from the COG. He said there is a tight timeframe to do that. He said that Mr. Collins will have our attorneys review them just to make sure there is nothing objectionable in there.
Mr. Olmstead said that Mifflin Township is ready, willing and able to continue to staff the COG dispatch services and COG will engage them. There was discussion about possibly Mifflin Township having a joint dispatch with Gahanna at a co-location.

EXECUTIVE SESSION

Mr. Ferguson made a motion to adjourn into executive session at 9:07 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Olmstead seconded the motion. Roll Call Vote: All Aye

Mr. Zappitelli also attended the Executive Session.

Mr. Ferguson made a motion to close out of executive session at 9:30 p.m. Mr. Olmstead seconded the motion. Roll Call Vote: All Aye

ADJOURNMENT

Mr. Olmstead made a motion to adjourn the meeting at 9:30 p.m. Mr. Rybski seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:

David Ferguson, Trustee

Dave Olmstead, Trustee

Thomas Rybski, Trustee

Bud Zappitelli, Fiscal Officer