

## RECORD OF PROCEEDINGS

*Minutes of Meeting*

Plain Township Board of Trustee Meeting

*Held*

Administrative Office

7:15 a.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present Dave Ferguson and Tom Rybski. Dave Olmstead was absent. Bud Zappitelli, Fiscal Officer, was present. Other people present were Chief Hoovler, Ben Collins and Cindy Powell.

### ADDITIONS OR CORRECTIONS TO THE AGENDA

None

### APPROVAL OF MINUTES

**Mr. Ferguson made a motion to table the April 4, 2018 Board of Trustees Meeting minutes until the next meeting. Mr. Rybski seconded the motion. Vote: All Aye (Resolution 18040401)**

### PAYMENT OF THE BILLS

**Mr. Ferguson made a motion to pay the bills in the amount of \$444,483.45. Mr. Rybski seconded the motion. Vote: All Aye (Resolution 18040402)**

**Mr. Ferguson made a motion to move the next Board of Trustee meeting to May 3, 2018 at the same time and place. Mr. Rybski seconded the motion. Vote: All Aye (Resolution 18040403)**

### ADMINISTRATOR

Mr. Collins said that on SWACO this next solid waste contract SWACO responded recently that they did not recommend a transition period as far as moving to hard contents only collection. He said that he talked with New Albany and their staff also believes that a transition period would be advisable for our residents so we don't switch all at once. So we are going to try to reach back to SWACO and see if we can work with our other team mates which would be Mifflin Township and Bexley to see if they would be agreeable to a transition period. This is supposed to go out for bid in the beginning of May so we need to make sure those terms are as we desire.

Mr. Collins said that HRA reimbursements are doing pretty well. We are a little bit ahead of last year. The total for 2017 we're down 12%. The 2017 HRA Reimbursements totaled \$108,125. He would estimate that we will be at least at \$150,000 in 2018 due to the nature of our existing plan. He said there was a wellness meeting scheduled for next week, Tuesday, April 24<sup>th</sup> we are going to do a meal plan and a cooking demo with the Heit Center dietitian. We are trying to coordinate that so the guys can actually eat the meal for their dinner and then invite some spouses and other staff.

Mr. Collins said that it looks like the water slides have been completed at the pool. Mr. Pharris has been out and he hasn't had a chance to go look at them. Mr. Collins said that he had a couple quick personnel items at the end for an executive session.

Mr. Collins said on the Bevelhymer Road issue I have been asked to submit a letter request to the County Engineer on behalf of Plain Township. He said that he would like to, in a reasonable way, indicate that we are requesting their assistance to fix a problem that they created. They also asked how much Plain Township is willing to invest and has budgeted for that repair. The mitigation plan that they are working on is \$14,000 in materials. He thinks that maybe is our starting point to invest in the repair. Mr. Ferguson asked what the protocol was for this. Mr. Collins said that Franklin County does a lot of work for us. We requested them to clean out this ditch and it is a typical process for them. The results left the ditch slopes unstable and resulted in significant erosion. So much so that we have concerns about the road bed stability. Mr. Ferguson said so we don't think they did a good job. Mr. Rybski said they did an incorrect job. There was a brief discussion concerning the ditch cleaning that was done.

Mr. Rybski said that he has met with them, they understand the issue and they are willing to help. They are working on solutions and they are willing to participate in the repair. They stated in order to get their assistance we needed to send a letter with a formal request to the County Engineer and then he can authorize to go ahead with the project. We don't really understand yet what financial participation they are going to contribute. They have gotten cost estimates on the material. So maybe they can help out on the labor if we pay for the materials.

**Mr. Ferguson made a motion to pass Resolution No. 180418A1. Be it resolved, to pay Dayton Mailing Service, Inc., 888 Dayton Street, Yellow Springs, Ohio 45387, up to \$3,000.00 for the printing, folding, bundling, post office delivery and bulk mailing of the spring township newsletter, to be paid from account 01-A-26 (General-Other). Dayton Mailing Service, Inc. requires prepayment of postage, estimated to be \$1,207.14.**  
**Mr. Rybski seconded the motion. Vote: All Aye**

## **ZONING**

Mr. Collins said that we have had a lot of interest and even more people that are on the sheet. He said that he has had time to talk with a couple people. He said his thought was if the board

wanted to have some kind of formal Q&A that we could invite them to the next board meeting. He said this list is loosely in order preference. There was a brief discussion concerning the candidates for the zoning boards and making a decision at the next meeting.

### **MAINTENANCE**

Mr. Ferguson asked about Mr. Pharris. Mr. Collins said that he is doing okay. He has some seasonal help working with him.

### **FIRE DEPARTMENT**

Chief Hoovler said that their current ladder truck is out of service and they have a Columbus ladder truck. He said our ladder truck has some motor and rear brake issues. They are hoping to get it back by Friday.

Chief Hoovler said that the ladder has been working hard on the specifications for the new ladder truck. They have been visiting other fire stations that had received new ladder trucks. They are asking for a resolution to authorize drawing up specifications for the ladder truck which will enable us to get a firm price.

Mr. Ferguson said that he is not disputing or suggesting that we don't need a new ladder truck he just wants to know how we are going to fund it and pay for it. He is fine with the specifications. There was discussion concerning funding options, the purchase process and timeline. There was discussion concerning the types of ladder trucks.

**Mr. Ferguson made a motion to pass Resolution No. 180418F1. Be it resolved to authorize the Ladder Truck Committee to draw up specifications for a new ladder truck on the state term purchasing plan. Mr. Rybski seconded the motion. Vote: All Aye**

**Mr. Rybski made a motion to pass Resolution No. 180418F2. Be it resolved to pay the MEC Regional Council of Government \$25,000 for 2018 EMS Medical Director share out of fund 28-A-05A. (EMS-EMS-Other)**

**Nancy White**

**MECC Regional Council of Governments**

**155 Olde Ridenour Road**

**Gahanna, OH 43230**

**Mr. Ferguson seconded the motion. Vote: All Aye**

### **FISCAL OFFICE**

The March 2018 End of Month Reports and Bank Reconciliation were presented to the board.

Mr. Ferguson asked how the tax collections were going. Mrs. Powell said that we received the first half tax distribution but the TIF payment was going to be delayed a couple weeks due to the City of New Albany being in the middle of a financial software conversion. There was discussion concerning the TIF amount. Mr. Collins said that the City of New Albany passed legislation in October to re-identify two existing TIF's as non-fire. They are Straits Farm and Oak Grove. For Blacklick and the underlying Abercrombie TIF so there should be additional funds coming in from those as well. Mr. Ferguson asked what the non-fire TIF was. Mr. Collins

said on a non-fire TIF the money comes back to the Township that was collected for the fire levies. So those TIF's were not included in the 10 original non-fire TIF's back in 2006. Mrs. Powell said concerning the TIF there are monies that we received that we should not have been receiving for the city center. So they will be making an adjustment but it should be a small dollar amount.

**OLD BUSINESS**

Chief Hoovler said he wanted to give a report on the hiring process. The extension created a little more interest but not a lot. They have 41 people. One of my concerns is approximately half are paramedics which cuts our pool down to around 20 people for a fulltime job. Mr. Ferguson asked why. Chief Hoovler said he thinks our schedule is deterring some of them because it is still the peak time staffing position. A couple people declined to put an application in because of the schedule. There was a brief discussion concerning the shortage in the applicant pool for fire departments and some possible ways to attract people. Chief Hoovler said that there will be a retirement next year. There was discussion concerning future retirements and the need to hire within the next few years. Mr. Ferguson asked if they could have a discussion on personnel and succession planning at the next meeting in executive session.

**NEW BUSINESS**

None

**ADJOURNMENT**

**Mr. Ferguson made a motion to adjourn the meeting at 8:07 a.m. Mr. Rybski seconded the motion. Vote: All Aye**

**BOARD OF TRUSTEES:**

  
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David Ferguson, Trustee

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Dave Olmstead, Trustee

  
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Thomas Rybski, Trustee

  
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Bud Zappitelli, Fiscal Officer