RECORD OF PROCEEDINGS

Minutes of Meeting  Plain Township Board of Trustee Meeting

Held  Fire Station  7:00 p.m.

The Plain Township Board of Trustees met in special session for a rescheduled regular meeting at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present Mr. Ferguson, Mr. Olmstead and Mr. Rybski. Mr. Zappitelli, Fiscal Officer, was present. Other people present were Chief Hoovler, Assistant Chief Rupp, Ben Collins, Cindy Powell, Captain Travis Dudley and Captain Jim Carney.

Visitors present were Deb Lowery.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Mrs. Powell asked to remove the meeting minutes from the agenda because they were not ready. Also, the end of month and bank reconciliation were not listed on the agenda, however, they are in the Trustee’s books.

APPROVAL OF MINUTES

None.

PAYMENT OF THE BILLS

Mr. Collins pointed out the two items from Ohio Public Entity Consortium. These are health reimbursement agreement requested payoffs from December and January. At the end of the year we had a lot of employees submitting HRA requests.

Mr. Olmstead made a motion to pay the bills in the amount of $514,058.83. Mr. Rybski seconded the motion. Vote: All Aye (Resolution 18021901)

ADMINISTRATOR

Mr. Collins discussed the runout claims. Mr. Collins had several discussions with Medical Mutual of Ohio we have received an offer to process Plain Townships runout claims, for a flat fee of $7,200. Saturday morning, Medical Mutual rescinded because of their agreement with Jefferson Health Plan. Mr. Collins stated they officially said they were only providing this service to groups that were dealing with Medical Mutual. Medical Mutual refused to offer us health insurance because of our relationship with Jefferson Health Plan. So, that leaves us with
Jefferson Health Plan to process our runout claims. There was a brief discussion regarding pricing, costs, responsibility, preexisting claims and contractual terms for payment.

Mr. Rybski made a motion to pass Resolution No. 180219A1 Be it Resolved to pay Whitewater West Industries up to $63,375 to refinish the Plain Township Aquatic Center water slides according to the attached proposal out of fund 01-B-08 (General – Other Expenses). Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Ferguson asked if the slide refinishing will be done in time for the pool to open. Mr. Collins said he is working on a specific agreement. Whitewater has the earliest completion date of May 11th. There was a brief discussion about quality of work and completion time.

Mr. Ferguson made a motion to pass Resolution No. 180219A2. Be it Resolved, that the Board of Trustees hereby agrees to pay $7,227 to Medical Mutual of Ohio to process runout claims resulting from the Ohio Public Entity Consortium – Healthcare Cooperative, being claims incurred in 2017 but submitted for payment on or after January 1, 2018. Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Collins stated he received the contract from CPM with 3.25% increase which was in part to keep the managers from last year. Mr. Olmstead stated it was the smoothest year, cleanest pool and Mr. Ferguson agreed that it was just the weather.

Mr. Ferguson asked if Cardinal Vending would still be running the concession stand. Mr. Collins said we are in the last year of their 2-year contract.

There was a brief discussion regarding the swim lesson contract and if we would continue using them again.

**ZONING**

No Zoning Report

There was a brief discussion about a letter being mailed for open board member positions on the zoning boards.

**MAINTENANCE**

Mr. Collins gave an update on maintenance and roads. Mr. Collins briefly discussed some of the road issues within the Township and throughout the area.

**FIRE DEPARTMENT**

Chief Hoovler said there have been 93 Fire and EMS runs since the last Trustee meeting. There was a brief discussion regarding repair of addition units for the heating and cooling system.
Mr. Ferguson made a motion to pass Resolution No. 180219F1. Be it resolved to pay United Refrigeration Service Heating and Cooling $25,442.00 for 3 new complete heating and cooling systems for Station 121, out of fund 10-A-12. (Fire – Building and Additions). These systems will be installed in the operation side of the fire station.
United Refrigeration Service Heating and Cooling
2832 Fisher Road
Columbus, OH 43204
Mr. Rybski seconded the motion. Vote: All Aye

Mr. Ferguson made a motion to pass Resolution No. 180219F2. Be it resolved to pay TradeMaster, Inc. $8,201.00 for the annual MOBILEeyes software license agreement out of fund 10-A-07F. (Utilities-Information Technology) and for the purchase of Smart Draw software for developing building preplans.
The total amount to pay TradeMaster, Inc is $8,201.00.
TradeMaster, Inc.
P.O. Box 3395
Peachtree City, GA 30269
Mr. Olmstead seconded the motion. Vote: All Aye

Chief Hoovler said the leaf springs on the ladder truck were broken. The truck was taken to Frame & Spring for repair and was returned 2.5 days later.

Chief Hoovler remarked how proud he was of his team for stepping up to help Westerville. Mr. Ferguson asked Chief to make sure everyone knows we appreciate their helping out.

FISCAL OFFICE

The January 2018 End of Month Reports and Bank Reconciliation were presented to the board.

Mrs. Powell talked briefly about the United Healthcare, Delta Dental, Standard Insurance and other healthcare related billings. Due to the timing of the invoices and meetings when we can issue checks, the Fiscal office would like to know if you would agree to pay those electronically. They would show on the top of the pending warrants list like a BWC payment. Mr. Ferguson asked for clarification. Mrs. Powell said because of the timing of our meetings they could be late. Mrs. Powell said the Prosecuting Attorney’s office said that as long as the Board of Trustees approved it, which you did by resolution to pay the amounts, it was acceptable. Mr. Zappitelli stated because of the timing of our meetings and the time it takes to get paper checks signed, approved and sent we could have an issue meeting the due date. So we are asking to be able to pay this online and have it taken out of our account. Mr. Ferguson asked why we use paper checks at all and suggested approving payments prior to them being paid on the pending warrants and paying by ACH.

The Board agreed to allow payments for health insurance/insurance related items to be paid online.

Mrs. Powell briefly talked about replacing the server due to multiple issues. Mrs. Powell said the cost for a NAS and 4 Seagate Ironwolf Pro hard drives would be around $1,000-$1,200 and the labor associated with this would be covered under our agreement with PSee Solutions.
OLD BUSINESS

None

NEW BUSINESS

Mr. Olmstead said that Mr. Collins will be there for the McCoy meeting. They will be reviewing the list of capital items.

ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 7:50 p.m. Mr. Olmstead seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:

David Ferguson, Trustee

Dave Olmstead, Trustee

Thomas Rybski, Trustee

Bud Zappitelli, Fiscal Officer